

Port of Cascade Locks

The Port of Cascade Locks Commission Special Meeting was held Thursday, March 12, 2020 at the City of Cascade Locks Council Chambers, Cascade Locks, OR 97014

- 1) **Commission meeting called to order:** CP Groves called the meeting to order at 5:32pm.
 - a) **Pledge of Allegiance**
 - b) **Roll Call:** Commissioners Groves, Lorang, Stipan, and Bump. Commission Caldwell absent. **Present:** GM Olga Kaganova, Specialist Melissa Warren, Bridge of the Gods Manager Ryan Vollans.
 - c) **Additions & changes to the agenda** - None
 - d) **Declarations of potential conflicts** – None

2) **Business Action Items** - None

- a) **Approve The Renewal Workshop Lease in Flex 4** - Approval of lease for TRW in Flex 4. Space has been ready for a couple of months and TRW is looking for space. Lease for the 3,000sqft month-to-month at \$2550/mo. Needs approval of the lease and direct GM to sign.

COMMISSIONER LORANG MOTIONED TO APPROVE THE LEASE WITH TRW ON MONTH-TO-MONTH BASIS FOR THE STATED AMOUNT AND APPROVE THE GM TO SIGN IT. Seconded BY COMMISSIONER BUMP. The motion was unanimous. 4:0

Commissioner Stipan asked how long of notice to terminate? Don believes it's two weeks and will provide that information to Stipan.

- b) **Approve Stellar J Contract on Bridge Impact Repair** - Ryan discussed the bid process and requested that commission approve it. We'll be asking Stellar J to include two additional nights of closures in the traffic control and VMS and overheight signage on the bridge. The yellow signs could be put up by the contractor as well outside of this contract, as it is not being reimbursed by the insurance company. The rest of the repair should be covered by the insurance. Ryan reported that in the future we will be working on a device to prevent overheight vehicles.

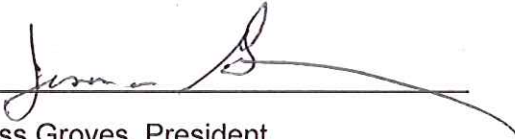
COMMISSIONER LORANG MOTIONED TO APPROVE STELLAR J CONTRACT AND AUTHORIZE PORT COMMISSION TO SIGN IT. SECONDED BY COMMISSIONER BUMP. The motion was unanimous. 4:0.

- c) **Heart of the Gorge Sailing waiver request** - Don recommended that General Manager and he provide a formal recommendation at the next commission meeting.

COMMISSIONER LORANG MOTIONED TO ALLOW ECONOMIC DEVELOPMENT DIRECTOR AND GM TO NEGOTIATE A GOOD DEAL WITH THE BUSINESS. SECONDED BY COMMISSIONER BUMP. The motion was unanimous, 4:0.

- 3) **Adjournment:** COMMISSIONER GROVES MOTIONED TO ADJOURN THE MEETING. SECONDED BY COMMISSIONER LORANG. Adjourned at 5:54pm.

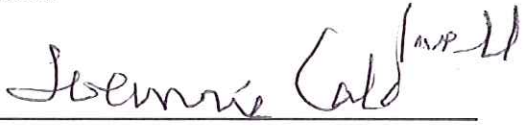
Port of Cascade Locks:



Jess Groves, President

Port Commission

Attest:



Joeinne Caldwell, Secretary

Port Commission

DATE APPROVED: 4-16-2020

Prepared by: Brittany Berge