

Port of Cascade Locks

The Port of Cascade Locks Commission Business Meeting was held Thursday March 1, 2018 at the City of Cascade Locks Council Chambers, Cascade Locks, OR 97014.

- 1) **Commission meeting called to order:** CP Groves called the meeting to order at 6:01pm.
 - **Pledge of Allegiance**
 - **Roll Call:** Commissioners Groves, Stipan, Lorang and Caldwell were present. Commissioner Bump was excused.
Others Present: GM Paul Koch, Secretary Sally Moore, City Administrator Gordon Zimmerman, Bridge of the Gods Manager Ryan Vollans, Accounting Specialist Melissa Warren, Dennis Snyder, Phillip Watness and camera operator Betty Rush.
 - **Modification, Additions & changes to the agenda:** - GM Koch stated he will report on some items under 6c.
 - **Declaration of Potential Conflicts of Interest:** - None
- 2) **Public Comment (Speakers may be limited to three (3) minutes) – None**
- 3) **Special Presentations & Reports by outside resources, staff & Government Officials –**
 - a. **Presentation from Nate Fife with Gamblers 500 on October 4-5 Event –** Event Coordinator Jan McCartan introduced Nate saying that this will be a new event for the Port. Jan stated Nate brought Gamblers 500 Winter Wonderland to Cascade Locks last year and some stayed at the Best Western. The Tourism Committee supported this last year. It started in Marine Park and went to Tillamook and then came back. They start here, camp here and have their event here. It is a growing popular “pastime”. It will be too large for Marine Park, so this year it will be in the Business Park, and they can camp there. Nate stated it is a free event, though camping will cost money. Nate stated they made a huge \$6800 donation to Vehicles for Veterans last year. They do not keep the money, but each year pick a charity to donate the money to. Their goal is to pick up garbage along the way. The fifth person back to the starting point wins a prize that Nate creates from scrap metal at his work. The activity is not a race. If you come in first place you get a bowling ball through your rear window. He said it is growing in popularity because it is so much fun and the word is spread through Facebook. Donut Video came out to shoot some of the race. They had 5 million views in 24 hours. This year will be 2000-2200 people at the event. Commissioner Stipan recommended to Jan to book his event at the Port. Nate stated that this is a very fun event. CP Groves stated he would like to have a projected number of people from Nate. He stated there will be food vendors and he would like to have some local food trucks. Jan stated that this event will be good for the community businesses. There will be little disruption on the roads. Last year, Les Schwab donated 1,000 garbage bags and they were all filled after the race.
 - b. **Bridge of the Gods Status**
 - i. **Report on FLAP Grant application –** Bridge Manager Ryan Vollans reported that the FLAP grant application is complete and will be filed next week with Western Federal Lands. The Port is requesting \$934,000 for the first phase to put a bike/ped

crossing on the Bridge of the Gods. Ryan stated there are over 20 letters of support for the project. The Port should get an answer by August.

- ii. **Status of Pedestrian Toll Elimination** Ryan reported that historically the Port has tolled and not tolled pedestrians and bikers. The City of Stevenson has requested that there is no wear and tear on the bridge and asked as a token of good will to drop the toll. If the Port receives the grant, the toll would be dropped anyway. In terms of numbers the tolls were only \$3000 last year. PCT hikers are not tolled. Ryan stated the majority of pedestrians have to dodge to get to the toll booth safely in the summer. CP Groves asked if the insurance liability would go up the pedestrian tolls were eliminated. Commissioner Stipan suggested placing a donation box for tolls at the bridge. Ryan was directed to research insurance costs if pedestrian tolls were eliminated. This will come back to the Commission on April 5, 2018.

- c. **Update on website redevelopment**– GM Koch reported that the website lost their domain name due to the company going out of business and the Port was not notified. The Port is now in the process of rebuilding a new website with Harry's Design. GM Koch stated that everything will have to be uploaded again and it will take a few weeks, but will be much improved. The cost will be \$3000.

4) Commissioner and Commission sub-committee reports: Commissioner Stipan asked if there were any bids on the Pony building remodel. GM Koch stated the bids are due tomorrow at 2pm and there have been no bids placed. GM Koch stated the next Pony Task Force meeting will be March 8. Commissioner Lorang reported that Flex 2 and 4 are going well. CP Groves stated he and Commissioner Lorang attended the pre-conference for PNWA in Portland. CP Groves passed out the draft agenda for the Mission to DC trip. CP Groves stated that in DC they will lobby for eliminating some of the rules on Title 23, which states if the Port receives the FLAP grant, then 80% of tolls have to remain at the bridge. CP Groves stated that transportation needs to be focused on as well in Cascade Locks, especially at Toll Booth Road and WaNaPa Street. There is a danger of traffic backing up on the freeway and he has been talking with ODOT. CP Groves stated he received a letter that the Port will receive a check from the Capital Improvement Fund from the State for \$500,000. GM Koch stated it is aimed at infrastructure in the Business Park.

5) Commission Business Action Items

- (a) **Action to approve license agreement with Dennis Snyder Jr. Contractors** – Economic Development Manager Don Mann reported that the License Agreement will allow Dennis Snyder Jr. Construction to mine rock in the existing quarry. Don stated the Port has maintained permits with The Department of Geology and Mineral Industries (DOGAMI) and The Department of Environmental Quality (DEQ) for several decades to mine. Don said there is a standing Conditional Use Permit with the City and Don has asked if this needs to be reapproved. This has been vetted with Legal Counsel as well. The Port will receive \$1.10 a ton from Dennis Snyder. The Port will be able to obtain rock as well for their needs. The cost will only be for production and delivery cost from the

work site. This rock can be used for some Port projects. Don recommended approving the License Agreement.

COMMISSIONER LORANG MADE A MOTION THAT THE PORT COMMISSION APPROVE THE LICENSE AGREEMENT WITH DENNIS V SNYDER JR. CONTRACTORS AND THE PORT OF CASCADE LOCKS AND AUTHORIZE THE PRESIDENT TO SIGN. SECONDED BY COMMISSIONER STIPAN.

Don Mann stated there is 90-day clause that either party can cancel the License Agreement at any time.

The motion was unanimous. 5-0.


6) General Manager's Report – GM Koch reported that Margie Curtis sent in a letter and asked the Commission be made aware of it. It was given to the Commissioners. GM Koch stated the Downtown Business Association will be suspended for one year and more focus will be on the Tourism Committee. GM Koch stated the next Airport Feasibility Study Steering meeting will be in March. CP Groves stated that the businesses and the school should be involved in the Airport study and noted that this process was asked for by the Governor. He added the State has tried to give the Airport to the Port for many years. The Port has not accepted it because it did not have the money to maintain it. CP Groves stated there will always be a helipad for helicopters to land. Commissioner Caldwell stated that the State of Oregon has approached the Port at least four times to give the Airport to the Port since she has been a Commissioner.

- a. **Lobbying Efforts** – GM Koch handed out a letter with Republican and Democrat delegate signatures for a letter of support for the FLAP Grant.
- b. **Grant and reimbursement information** – GM Koch stated the Port is working on \$91,000 reimbursement from FEMA from the 2016-17 ice storm.
- c. **Other issues** – CP Groves stated this year the shuttle, Columbia Gorge Express will stop in Cascade Locks and there needs to be a place determined where it will stop safely. CP Groves asked them to consider parking in the Business Park, so people can go to Hood River or Portland. CP Groves stated that they are amping up the Columbia Gorge Express this year. GM Koch stated that on March 14 at 1PM ODOT will be at the Bridgeside Restaurant to discuss this issue and tie all of these pieces together. GM Koch will attend this meeting. CP Groves suggested that the Tourism Committee market this.

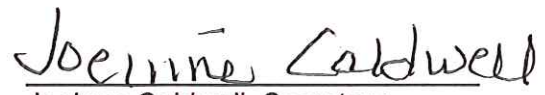
7) Adjournment: COMMISSIONER GROVES ADJOURNED THE MEETING AT 7:35PM.

Port of Cascade Locks:

Attest:



Jess Groves, President
Port Commission



Joenne Caldwell, Secretary
Port Commission

DATE APPROVED: 5-17-18
Prepared by: Sally Moore