

Port of Cascade Locks

The Port of Cascade Locks Commission Business Meeting was held Thursday, September 19, 2019 at the City of Cascade Locks Council Chambers, Cascade Locks, OR 97014.

- 1) **Commission meeting called to order:** CP Groves called the meeting to order at 6:00pm.
 - **Pledge of Allegiance**
 - **Roll Call:** Commissioners Groves, Lorang, Stipan and Bump were present. **Present:** GM Olga Kaganova, Accounting Specialist Melissa Warren, Bridge of the Gods Manager Ryan Vollans, Port Attorneys Tommy Brooks and Casey Nokes, Government Relations Director Mark Johnson, Secretary Sally Moore, Economic Development & Property Manager Don Mann, Butch Miller and camera operator Marianne Bump.
 - **Additions & changes to the agenda – GM Kaganova removed Item 7b, the Action to approve Bridge policies**
 - **Declarations of Potential Conflicts of Interest - None**
- 2) **Public Comment (Speakers may be limited to three (3) minutes):** None
- 3) **Special Presentations & Reports by outside resources, staff & Government Officials**
 - a. **Status update and review on Bridge of the Gods Technology** – Bridge Manager Ryan Vollans gave an update on the timeline for the implementation of the tolling technology for the bridge Ryan stated the Port of Hood River is getting closer to signing the Agreement for the Breezby technology. Ryan stated most of the equipment is installed on the bridge. The transponders will work on both bridges. Ryan stated the Business Rules will spell out more of the facts of the program. Ryan stated that the “Go live” date for the program will be in January 2020. CP Groves stated that he thinks giving out about 20 transponders to drivers to work out any glitches before the bridge starts with the program is a good idea. He stated the Toll Takers need good training before the program begins. Commissioner Lorang suggested putting together a handout fact sheet for the toll takers to give out at the bridge. Ryan stated there will be some public meetings to discuss the new toll technology.
 - b. **Legislative and government relations** - Government Relations Director, Mark Johnson reported that he and Commissioner Lorang traveled to Washington DC to meet with Legislators and agencies to advocate for the language change in Title 23 that would allow the Port to accept federal grants and funding to build the Bike/Ped overcrossing on the Bridge of the Gods. Mark stated many are on board to provide letters of support for grant applications. There, they went to 13 meetings. They learned that the FAST ACT Reauthorization program is moving along.
 - c. **Update and status report on Energy Task Council** – **Butch Miller, the Port representative on the task force reported** – Butch stated he attended the last meeting in Hood River, and it was well attended; adding there was a cameraman from OPB this time. He stated Hood River has a Pilot Project going for electric vehicles to get more charging stations in the County.

- 4) **Consent Agenda (Consent Agenda may be approved in its entirety in a single motion. Items are considered routine. Any Commissioner may make a motion to remove any item from the Consent Agenda for individual discussion).**
- a. **Approval of minutes for budget meetings June 6, 2019, June 12, 2019, and June 20, 2019.**
 - b. **Approval of bills in the amount of 366,667.67**
 - c. **Approval of August 2019 payroll in the amount of \$84,032.98.**

COMMISSIONER LORANG MADE A MOTION TO APPROVE THE CONSENT AGENDA AS STATED. SECONDED BY COMMISSIONER CALDWELL. The motion was unanimous. 5-0.

- 5) **Commissioner comments and Commission sub-committee reports** - Commissioner Stipan stated the Cascade Locks Museum will hold its annual Magical History Tour on the Sternwheeler on October 4. He stated he will Emcee again this year. He stated the Museum Board hired Janice Crane as the new Executive Director for the Cascade Locks Museum. Commissioner Caldwell thanked newly retired bridge toll takers Brenda Cramblett and Peggy Towery for their hard work at the Port. Commissioner Lorang reported there was a lot of support from NW legislators for the Bike/Ped crossing and waivers for the Title 23 language change while in Washington DC. CP Groves stated that he has been attending some of the weekly pFriem project meetings and the building project is moving along nicely; that ½ of the concrete slab has been poured. CP Groves stated that he, GM Kaganova and Commissioner Stipan will attend the Vessel Conference in Lake Tahoe on October 28. CP Groves stated that it is still important to move ahead with the 26 mile mountain bike trail and to provide the parking for it.
- 6) **General Manager Report**– GM Kaganova reported that there has been an increased interest in properties; so, this will be included in a discussion at the Annual Work Session at Cooper Spur on November 8-9. GM Kaganova stated that the Port has been involved in the volunteer wood cutting program for the Port; she stated this coming Saturday at 9am on Moody Road volunteers can show up to help cut wood to prepare to give out for those who have signed up for the program. GM Kaganova stated after September 30, channel 23 will no longer provide filming for the Port meetings. The meetings will immediately be broadcast live on Utube after this. GM Kaganova stated that the Port of Hood River and Port of Cascade Locks Joint meeting should be scheduled soon. Thursday, January 30, 2020 was proposed GM Kaganova reviewed the upcoming calendar events for the community and Port. There was a brief discussion on the \$12,000 proposal for the feasibility study for the highest and best use of the Moody Road property. CP Groves stated this may be discussed in the Economic Development Sub-committee. No action was taken.
- 7) **Commission Business Action Items** –
- a. **Action to approve costs for November 8-9 for the Annual Work Session at Cooper Spur** – GM Kaganova stated the Port Commission has decided to hold the Annual Work Session at Cooper Spur as it is in the Port District. GM Kaganova asked for approval of not to \$5500 for the session.

COMMISSIONER CALDWELL MADE A MOTION TO APPROVE NOT TO EXCEED THE COSTS OF \$5500 FOR THE ANNUAL PORT STAFF WORK SESSION AT COOPER SPUR. SECONDED BY COMMISSIONER STIPAN. The motion was unanimous. 5-0

b. Action to approve Bridge policies – Removed from the agenda

8) Executive Session under ORS.192.660. (2) (e) Real Property Negotiations


CP GROVES RECESSED OUT OF REGULAR SESSION AT 7:10 PM AND WENT IMMEDIATELY INTO EXECUTIVE SESSION.

CP GROVES RECESSED OUT OF EXECUTIVE SESSION AT 7:14PM AND WENT IMMEDIATELY BACK INTO REGULAR SESSION.

9) Any action taken as a result of Executive Session - None


10) Adjournment: COMMISSIONER LORAN MADE A MOTION TO ADJOURN THE MEETING. SECONDED BY COMMISSIONER STIPAN. The motion was unanimous. 5-0. The meeting adjourned 8:14PM.

Port of Cascade Locks:



Jess Groves, President
Port Commission

Attest:



Joenne Caldwell, Secretary
Port Commission

DATE APPROVED: 11/21/2019
Prepared by: Sally Moore