



PUBLIC MEETING: Port Commission Meeting

DATE: Thursday **December 16, 2021 6PM**

LOCATION: Pavilion, Marine Park, Cascade Locks, OR

Minutes

- 1) Commission meeting called to order 6:02 pm
 - Roll Call
 - President Groves
 - Vice President Lorang
 - Commissioner Bump
 - Commissioner Stipan (excused)
 - Commissioner Caldwell
 - Modifications, Additions and changes to the Agenda
 - Declarations of Potential Conflicts of Interest
 - Move up Executive Session

- 2) Public Comment (Speakers may be limited to three (3) minutes)

- 3) Special Presentation and Reports by outside resources, staff, and Government Officials
 - a) Legislative Ask – Mark Johnson
 - a. In the packet, Congressman Blumenauer and Wyden are throwing out the opportunity to throw out our comments on seeing what we want as far as transportation and other priorities. Johnson has put together a document stating recommendations of what he thinks we should make as priorities. He starts by saying that he believes that the first and top priority should be the support of the creation of a Columbia Gorge National Scenic area transportation plan. He goes on to state that the other recommendations are off system bridges and Title 23 amendment language. This needs to be submitted by January 7th. C Caldwell asks if Search and Rescue will be a part of this as well and Johnson replies that yes it already is. He continues to recall about speaking with the representative that came to Cooper Spur and has provided a document stating the legislative concepts, recreation enhancement, and wildlife resiliency. He offers that we can try to be able to resubmit a \$900,000 grant and that it would be wise to do soon as others will be trying to tap into it as well. Johnson says that although the session in February will be short, there will be money to accumulate from it. C Caldwell says that she thinks all of the recommendations are great but thinks that the Sternwheeler option should be put up further on the list. Johnson says that it will be but for a different section. P Groves says that there is quite a path to the ask and doesn't want to ruin it. He says that the \$30 million is a very big ask and wants to keep it separated from the bike-ped grant. He agrees that the Sternwheeler

does need historic repairs. He feels he knows that this is a “touchy-feely” ask. Johnson says he thinks they both can agree that the Sternwheeler does need to be maintained within its historic value. C Caldwell comments that we need to be able to have money available to make sure we will be able to maintain the boat. Johnson says that he will work on something as a list for that as well. C Caldwell reiterates that we need to make sure that anything that says Sternwheeler needs to say “Sternwheeler Columbia Gorge”

b) Security Consultant Report – Chris Furrow

- a. Chris starts by thanking the Commissioners for letting him be here and that he likes his work environment. He goes on to say that he has been doing a lot of research into installing emergency lights on the security truck and knows how to do it now. He has also researched game cameras. On the topic of the safety plans that are required, he has been working with the Port’s safety officer and are making the document. He also mentions that with OSHA, they have come out with a lot of trainings that have come out recently and are currently working on the dates to have those done. He says that he believes that Pete Gunn could benefit from taking more recent safety classes and that they have made a weekly checklist on eye-wash stations. He says that being able to write citations, we need to have the driver’s information and that he is looking further into that to see how we will be able to go about that. He also mentions that he is also working on a list of pros and cons for the Port’s parking system. C Caldwell asks if that will also include issues with event parking and the guests going to the Sternwheeler. He says yes that everything to do with the parking system will be included. He is also looking into a security office and is working with GM Kaganova. For CPR/AED training, Chris is certified and is going to work with employees on getting everyone trained. He also says he’s going to be looking into interfacing the toll systems with the BreezBy as well. He adds that they had a great meeting with the Sheriff that is going to be in CL in the evenings and is excited to work with them. He will be working with P Groves about radio issues and a document with vehicles with unregistered and everything as well and see how they will be going about it and working with the Sheriff. Chris adds about creating a research software program to be able to see if the security program is working and be able to look up reports and see graphs in real time. It will also link-in patrols. P Groves adds that he had some personal items to attend to and was sorry to have missed the meeting with the sheriffs. He also adds that we only get a very limited number of hours of police patrol in CL and the idea to be able to have some instant communication with them would help. GM Kaganova adds that the previous sheriff mentioned that the quickest way for information to be transported is

through the dispatch center in HR. Jeremiah adds that the shifts with the sheriffs are two 12-hour shifts.

c) Department Report

4) General Manager Report

- a. Short 4,000 crossings from 2019. ODOT returned the executed agreement of the bridge inspection and final report will come out at the end of the month. Klickitat county allows containers temporarily and Skamania amends the lease if allowed on a case-by-case basis. Mine.Farm.Buy will move in on January 1-3-22, and there is nothing new to report about Sternwheeler negotiations. GM goes on to say that the December 4th lighting ceremony was super successful and received positive feedback from the community and thanks all staff that was involved. Flex 6 close-out is coming soon, JH Kelly has resolved the sidewalk issues. On the topic of events, GM Kaganova goes on to mention that we have a new marathon for the spring of 2022 called the Gorge Waterfalls Train Run and are looking at \$100,000 for the event. There will be about 250 participants and wants to know if the Commission is okay with that. C Caldwell says that she doesn't think that this should be a problem. GM says we are excited about bringing this event to the town and that having this big event in April will expand the tourism season as well. GM Kaganova continues by saying that as far as Commission meetings go, we want to be able to make them Zoom-friendly, but it has to be equipment that is easily moveable. There is a sound system consultant that wants to be able to have speakers and microphones in front of each Commissioner. Currently, we are trying to figure out different ways to make this work for everyone, the rough cost of the equipment would be about \$7,500. GM wants Commission to allow her to be able to have the ability to spend the money for this equipment. GM wants to secure the tickets for the Mission to DC trip and choose who will be going. P Groves says that normally, this process is done to strategize for what we want to have brought up with us. GM says she agrees and will work with Johnson about setting up a meeting to strategize this. GM goes on to state the calendar items including office closures, future meetings, and dates of staff being gone. She mentions that she proposes combining two Commission meetings in January to be had on January 13th. In February 2022, will be a POHR and POCL Joint Commission Meeting. VP Lorang asks if the date has been set and GM Kaganova replies that the dates are either the 1st or the 15th of February. There is a potential of EDSC ending up being on Tuesday the 1st, so it has been decided to have on 15th. C Caldwell asks if there will be meetings about the New Bridge plans and GM replies that they have had a lot going on with their Port and just finished their SBP so it is up in the air right now.

VP LORANG MOTIONS TO APPROVE THE GM TO PURCHASE THE ZOOM EQUIPMENT TO SPEND AND NOT TO EXCEED \$7,500 ON TECHINCAL EQUIPMENT

C CALDWELL SECONDS

Unanimous 4-0

5) Commissioner and Sub-committee reports

C Bump: Nothing

C Caldwell: No sub-committee meeting, wants to thank all the staff and that they have done all kinds of creative things. She hopes we had a good time and that the Christmas lighting was great

VP Lorang: Nothing

P Groves: Have had a couple meetings, and that we are slowly moving forward with the Sternwheeler projects as well. He goes on to say he has been appointed by the ODOT host that he will be one of the ones awarding Connect Oregon Awards. He also adds that he wrote a testimony to the OCT and mentioned our bridge in it as well. He has been discussing with Chris Furrow about the projects he's been doing as well and is currently happy with AWI about what they have got going on.

6) Consent Agenda (**Consent agenda may be approved in its entirety in a single motion. Items are considered routine. Any Commissioner may make a motion to remove any items from the Consent Agenda for individual discussion).

- a. Approval of minutes for Commission meeting December 2, 2021.
- b. Approval of bills in the amount of \$223, 698.88
- c. Approval of payroll for \$27,578.56

VP LORANG MOTION TO APPROVE CONSENT AGENDA AS STATED

C BUMP SECONDS

Unanimous 4-0

7) Business Action Items

- a. Select Date for Joint Meeting with Port of Hood River
 - i. GM Kaganova advises to select date for this meeting for the 15th of February.
On Zoom
- b. Approve Agreement with DAS
 - i. GM Kaganova, we worked really hard, twice, with the \$2.4 million that was appropriated to us and be able to have that money by next spring. In the letter, this is a reimbursement basis and that we will have to spend the money before being able to bill for it. GM has exchanged emails with DAS and confirmed that pFriem and Renewal are the purpose of this agreement. GM will have a recommendation of the spending prior to transmitting this to DAS. They would like to hear about the actual budget for the projects by January 4th. GM wants approval to enter this project to spend the money in the way they want us to spend it and that we promise to spend it for the specific items. Johnson adds that in the communication we have had with legislators, we can use this money to leverage pFriem and Renewal by stating that this money has been used already. GM adds that we have 36 months. P Groves wants to mention that we already went through this process and failed, but Johnson was right about us being able to use pFriem and Renewal. C Caldwell asks that this money won't go to SDS properties or anything and Johnson says that its for infrastructure uses. It can be flexible.

VP LORANG MOTIONS TO APPROVE AGREEMENT WITH DAS FOR \$2.4 MILLION AND APPROVES PORT PRESIDENT TO SIGN

C CALDWELL SECONDS

Unanimous 4-0

c. Approve Grant Request

- i. This is the Energy Council request for \$5,000. Last year, we issued \$1,000 because of COVID

C CALDWELL MOTION TO APPROVE GRANT REQUEST OF \$2,500 THIS YEAR

C BUMP SECONDS

Unanimous 4-0

d. Combine January Meetings to be on Jan. 13th

C CALDWELL MOTIONS TO COMBINE JANUARY MEETINGS TO TAKE PLACE ON JANUARY 13TH

C BUMP SECONDS

Unanimous 4-0

e. Approve Lease for Flex 1

C CALDWELL MOTION TO APPROVE LEASE OF FLEX 1 AND HAVE PORT PRESIDENT SIGN

C BUMP SECONDS

Unanimous 4-0

8) Executive Session under ORS.192.660(2)(e) Real Property Negotiations

a. Any action as a result of Executive Session

- i. Out of Regular Session at 6:35 pm, Into Executive Session at 6:37 pm
ii. Out of Executive Session at 6:58 pm, Into Regular Session at 6:59 pm

C CALDWELL MOVES TO APPROVE AMENDMENT OF ACL LEASE BASED ON THE FACT OF THE GM AND PORT COMMISSION AND LEGAL COUNSEL TO APPROVE THE BUILDING OF TWO NEW DOCKS

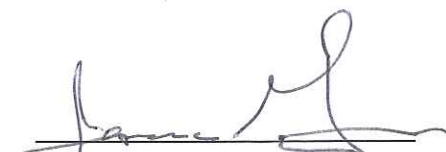
Unanimous 4-0

9) Adjournment 7:39 pm

C CALDWELL MOTION TO ADJOURN

VP LORANG SECONDS

Unanimous 4-0


Port Commission President
Jess Groves


Port Commission Secretary/Treasurer
Joieinne Caldwell

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired, or for other accommodations for persons with disabilities, should be made at least 48 hours in advance of the meeting by contacting the Port of Cascade Locks office at 541-374-8619.