

# Port of Cascade Locks Commission Meeting

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The Port of Cascade Locks Special Commission Meeting was held February 24, 2021 via Zoom in Cascade Locks, Oregon 97014

## 1. Commission meeting called to order:

Commissioner Groves called the meeting to order at 6:03 pm.

- **Roll Call:**

Commissioners Stipan, Lorang and President Groves were present.

Commissioner Bump was not present.

Commissioner Caldwell joined the meeting at 7:02pm

- **Others Present:**

General Manager Olga Kaganova, Accounting Specialist Melissa Warren, Bridge Supervisor Jeremiah Blue, Secretary Sally Moore, Secretary-In-Training Colette Black, Citizen Butch Miller, Citizen Rob Peterson, Maintenance & Construction Manager Todd Mohr and Phil Watness.

- **Modifications, Additions & Changes to the Agenda:** None

- **Declarations of Potential Conflicts of Interest:** None

## 2. Public Comment (Speakers may be limited to three (3) minutes): None

## 3. Special Presentation and Reports by outside resources, staff and Government Officials

### a. Review of Business Park Master Plan – GM Kaganova

This is a yearly focus on the Business Park Master Plan (previously called the Industrial Park Master Plan) which is a component of the Strategic Business Plan for the Port. It provides a vision and plan specifically for the Port's Business Park.

The existing plan has been red-lined and partially updated by Port staff and is ready for further review by the Commission. The intention is to update the current document, originally written in 2014, not to rewrite it at this time.

The Commission proceeded to review the entire document section by section. Information which is dated and/or no longer relevant was recommended for removal. Information regarding the many changes which have occurred since the creation of this document was discussed.

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Updates to statistics with current information were agreed upon to be inserted along with information regarding tenants and property ownership changes. Material site improvement changes were also determined to be updated in the document. New potential changes and opportunities for the Business Park were discussed as needing to be noted in the plan.

Two specific areas of focus for near future should be planning infrastructure development in the business park related to the appropriated 2.4 million and a look at Port generating own power, especially renewable energy.

In the "Development Phases" section of the plan, different phases and budgets were listed in the current plan. It was discussed that a priority list of the current phases should be listed along with associated costs.

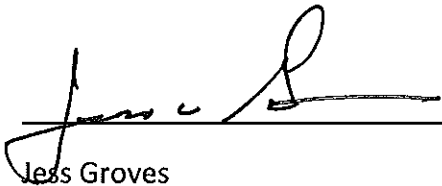
**b. Speed Warning Letter – GM Kaganova**

Removed from the Agenda

**4) Adjournment - The meeting adjourned at 7:05pm**

**Port of Cascade Locks:**

**Attest:**



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Jess Groves

President Port Commission



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Joieinne Caldwell

Secretary / Treasurer Port Commission

Date Approved: March 3, 2021

Prepared by Colette Black