

Port of Cascade Locks

The Port of Cascade Locks Commission Meeting was held July 2, 2009 at the City Hall Council Chambers, Cascade Locks, Oregon.

I. Meeting called to order/Pledge of Allegiance: Commission President Lee called the meeting to order at 7:00 pm.

a. Swearing in of Newly Elected Commissioner's: Justice of the Peace Cindy Mitchell swore in newly elected Commissioner's Joeinne Caldwell and Jessie Groves.

Commissioner Lee presented them with their certificate of election.

II. Election of officers:

a. President: COMMISSIONER CALDWELL MADE A MOTION NOMINATING TIM LEE FOR PRESIDENT. COMMISSIONER MCLEAN SECONDED THE MOTION. Motion passed unanimously by Commissioners Lee, McLean, Caldwell & Groves.

b. Vice President: COMMISSIONER GROVES MADE A MOTION NOMINATING JEAN MCLEAN FOR VICE PRESIDENT. COMMISSIONER CALDWELL SECONDED THE MOTION. Motion passed unanimously by Commissioners Lee, McLean, Caldwell & Groves.

c. Secretary/ Treasurer: COMMISSIONER MCLEAN NOMINATED JOEINNE CALDWELL FOR SECRETARY/TREASURER. COMMISSIONER GROVES SECONDED THE MOTION. Motion passed unanimously by Commissioners Lee, McLean, Caldwell & Groves.

III. Roll Call: Commissioner's Lee, McLean, Caldwell & Groves were present. Commissioner Woosley was excused.

Others present: Staff: GM Chuck Daughtry, Attorney Jerry Jaques, Kristi Bengtson, Pat Albaugh, RARE Anna Tompkins & Dale Davis. Others: Camera Operator Betty Rush.

IV. Modifications, Additions to Agenda: Presentation by WH Pacific on Marine Park Beach Expansion.

V. Items from the Floor:

a. Presentation by WH Pacific on Marine Park Expansion:

Dan Boultinghouse of WH Pacific presented three options for the Commission to consider for the next phase of the beach expansion. 1) Extend current groin (jetty) and build another groin (jetty) further down the beach, new groin could be wide enough to place a dock and be used as a tourist attraction. 2) Same as option 2 except the extension of the current jetty would be an offset wall driven into ground, which allows for fish passage, more expensive, this would be in place of riprap. (3) Extend current groin (jetty) and build 3 smaller groins (jetty's) to the east, this option will extend the beach the most. He stated that the cost to construct either one or three would be about the same.

Commission discussion: Boultinghouse stated that they would go to the permitting agencies with the preferred option, but also have the other options available to consider. Perhaps by using different pieces we will be able to mitigate a preferred option with the permitting agencies.

Commission consensus the preferred option is number one. GM Daughtry stated that we will try for the most aggressive option, which is Option #1, but knowing that there will probably be some mitigation to do. Boultinghouse stated that they would present the option to CRIFC and then the permitting agencies, and then come back to the Commission with a report.

- b. **General Public:** No comments
- c. **Commission:** No comments
- d. **Government Officials:** No comments

VI. Consent Agenda: (Consent Agenda may be approved in its entirety in a single motion. Items are considered routine. Any Commissioner may make a motion to remove any item from the Consent Agenda for individual discussion).

- a. **Approval of Minutes: June 18th, 2009 Budget Hearing & June 18th, 2009 Commission Meeting.**
- b. **Approval of Bills dated July 2nd, 2009 in an amount of \$ 165,421.66**

COMMISSIONER CALDWELL MADE A MOTION TO APPROVE THE CONSENT AGENDA. COMMISSIONER GROVES SECONDED THE MOTION. Motion passed unanimously by Commissioners Lee, McLean, Caldwell & Groves.

VIII. Old/New Business

a. Staff Reports:

- **Pat Albaugh: Finance Department:**

- We are two day's into the new fiscal year. We will have a draft of the year- end financial at the next meeting.
- Starting the audit soon, the new auditors are in place.
- Mt. Bike Trail: Some problems getting the connector trail into town. Discussing different possibilities.
- Working on getting wireless to beach and marina.
- Getting DSL lines installed.
- CGRA is looking to purchase a hoist for putting keelboats into the water by the old locks.
- 4th of July is this weekend, the park is already busy.

GM Daughtry stated that the Charter School Committee will be doing the parking and traffic control on July 4, along with collecting donations, the Port will split the donations with the Charter School Committee. The Sheriff's department will have patrols on duty in Cascade Locks to help with the event, as well as the CL Fire Department and Coast Guard Auxiliary.

- **Dale Davis: Maintenance Department:**

- Prepping for the 4th of July and thank you to the City crew for helping with the setup.
- Sternwheeler Days went well, there were a lot more Mt. Men on the Thunder Island and they did a great job cleaning up after themselves.
- Rudy is fixing the doors in the pavilion, so they will meet the fire code and replacing the closures on the campground restrooms.
- Put a/c unit in community center.
- Replaced facet on fish cleaning station, needed a heavy-duty one.
- Finished adding the concrete to the boat launch dock.
- Sprinklers are working on the beach.
- Advertising for two additional seasonal employees.

Commissioner Groves asked if Dale ever worked with the HR Inmate crew. Dale stated yes and they would be here next week to clean up the Industrial Park entrance road.

Commissioner McLean reminded everyone that we needed to keep up with the blackberry removal in the Industrial Park.

- **Anna Tompkins: RARE**

- **Mountain Bike Trail Plan**

- IMBA and Alta Planning working in the field: GPS trail corridor alignments, draft of trail routes, public meetings and create GPS track log for the USFS, POCL and City.

- **Fish Cleaning Station (FCS)**

- Faucet nozzle broke on fish cleaning station. Replaced with heavy-duty utility faucet that meets the functions of heavy use.

- **Historic Building Preservation:**

- Rudy has been working on other projects, so this project has been put on hold.
- Attention to the outside of the Community Center will begin soon. Major improvements will be focused on the back porch, gutters, trim and the West wall and will be ongoing all summer.

- **Marine Park Landscape Design**

- Local Government Grant Planning Application received 9 total small planning grants, will not have to make presentation before OPRD board. Funds awarded July 16th

- **Oregon Emergency Jobs Program (OEJP)**

- Proposal accepted by committee. Legislature denied funding . They will be holding on to the application in case it comes before the legislature again.

- **Website**

- Creating new design for website and redirecting focus of the web page to reflect the functions of the Port and advertise property

- **b. GM Report: Chuck Daughtry:**

- Daughtry congratulated the two newly elected Commissioners; he stated that he spent some time with Commissioner Groves this past week reviewing Port property, and Port projects. We will be focusing on the marketing of Port properties, and redesigning our website.
- Daughtry thanked everyone for their cards, flowers, phone calls, thoughts, prayers, during his mother's passing.
- Thank you to Gydia Anne Haight for planting flowers and weeding some of the beds in Marine Park.

- **ECLI:**

- Attorney Jerry Jaques is working with the City Attorney on the redraft of Port/City/County Intergovernmental Agreement for the IAMP process.
- Working with Hal and Michelle to set up a meeting with Senator Metsger concerning our need for his help with ODOT.
- Spoke with Ed Manion of Warm Springs and explained that we are still awaiting Senator Metsger's involvement before proceeding with IAMP. Ed stated that the tribes feel they need to move ahead with the IAMP. Ed also stated that the EIS has been reviewed in Washington DC and sent back to the local office, from there it will be published in the Federal Register, then there will be a comment period, once that is done a decision can be made.

NESTLE:

- Will continue to split costs with the City regarding the water consultant services.

MARINE PARK ENTRANCE PROJECT:

- While away Commissioner Lee attended a meeting with the Columbia River Historical Hwy Committee concerning the Marine Park entrance. At that time, a representative from SHPO attended and reminded Commissioner Lee that there was an agreement that was part of a grant in 1970 referring to any projects done in Marine Park should not affect the Locktender buildings. Daughtry contacted Crissy Curran of SHPO concerning potential impacts of new entrance on Historic Locktender buildings. The Port plans to emphasize our commitment to restoring the historic structures. Daughtry believes that we can mitigate with SHPO.
- Sent memo to Bernard clarifying use of grant money.

MISCELLANEOUS

- Spoke with Hal about renewing our agreement with Ball Janik under the same terms. Sent Bernard email requesting City's intentions on sharing costs of Ball Janik agreement, no response to date.
- Have begun discussions with USFS on land exchange tasks.
- Attorney Jaques is reviewing and editing proposed storage agreement with Bear Mountain. Followed up with Terra Surveying to prepare map of Bear Mt. area used based upon recent aerial.
- Received request from Portland Spirit regarding their lease renewal increase effective May 1, 2009. They report that sales are down with the bad economy. They requested a temporary arrangement to bank the increased amount and use it for improvements to the visitor center restrooms next year. Commission discussion. Daughtry to discuss with Attorney Jaques and the Portland Spirit.
- Attended Piumpscha Days. Mayor Lorang and Councilmember Masters attended. The Mayor presented the Tribe with a beautiful piece of art that he had created.

c. Monthly Calendar:

- Rock and Gem Show starting July 9th, 2009
- Wind Youth Clinic and Laser Championships the weekend of July 9th, 2009.

VII. RECESS/ADJOURNMENT

Commission President Lee recessed the Regular Meeting at 8:34 pm and entered into Executive Session at 8:46 pm under ORS 192.660 2 (i) Performance Evaluation of General Manager, 2 (e) –Real Property Negotiations and ORS 192.660 2 (f) –Exempt Documents.

- Performance Evaluation of General Manager Chuck Daughtry
- Discussion on real property.
 - Marine Park Entrance project land acquisition
 - Bear Mt. Leasehold
 - SDS site

Commission President Lee adjourned the Executive Session and returned to regular meeting at 9:16 pm. No action taken.

Commission President Lee adjourned the Regular meeting at 9:17 pm.

Submitted by Kristi Bengtson