

Port of Cascade Locks

The Port of Cascade Locks Commission Meeting was held June 4, 2009 at the City Hall Council Chambers, Cascade Locks, Oregon.

I. **Meeting called to order/Pledge of Allegiance:** Commission President Lee called the meeting to order at 7:09 pm.

II. **Roll Call:** Commissioner's Lee, McLean, & Janik were present. Commissioners Woosley & Caldwell were excused.

Others present: Staff: Kristi Bengtson, Pat Albaugh, RARE Anna Tompkins & Dale Davis. Others: Jesse Groves, Don Haight, Ken Wittenberg & Camera Operator Betty Rush.

III. **Modifications, Additions to Agenda:** Nothing

IV. Items from the Floor:

a. **General Public:** No Comments

b. **Commission:** Commissioner Lee stated that the newsletter went out in the mail and it looks great, kudos to the staff.

Commissioner Lee stated that he attended and participated in the Historic Columbia River Highway Advisory Committee meeting today. They started at Overlook Park for a discussion and presentation on the Marine Park Entrance. Then the meeting went to the pavilion where Anna gave a presentation on the Mountain Bike Trail. The committee is supportive of the Trail.

Commissioner Lee stated that the Port received a "No Further Action" letter from the DEQ on the piles (located on the WS Tribe leased property) in the Industrial Park.

c. **Government Officials:** No comments

V. **Consent Agenda** (Consent Agenda may be approved in its entirety in a single motion. Items are considered routine. Any Commissioner may make a motion to remove any item from the Consent Agenda for individual discussion).

a. **Approval of Minutes: Special Meeting- May 12th, 2009, & Regular Meeting May 21st, 2009.**

b. **Approval of Bills dated June 4th, 2009 in an amount of \$42,121.53**

COMMISSIONER JANIK MADE A MOTION TO APPROVE THE CONSENT AGENDA. COMMISSIONER MCLEAN SECONDED THE MOTION. Motion passed unanimously by Commissioners Lee, McLean, & Janik.

VI. Old/New Business

a. **Staff Reports:**

• **Pat Albaugh: Finance Department:**

- Semi Annual Bridge pass advertised in the Skamania Pioneer- Passes are good from July 1st, 2009 –June 30th, 2010.
- Wireless in campground, Visitor Center & Marina. Looking for a better solution to be able to provide better coverage.

- Hood River County Sheriff stopped by and inquired about the 4 wheeling in the Industrial Park. Told him that 4-wheeler etc. were not allowed. He does monitor the Industrial Park and will warn offenders once and then ticket.
 - Attended meeting with Chuck and Forest Service regarding the Wilderness Bill Land Exchange for Pacific Crest Park. Working on agreement of expense sharing and defining which lands will be exchanged.
 - Employee Lunch last week. Benefit Consultant gave overview of employee benefits.
- **Dale Davis: Maintenance Department:**
 - Interior of House 3 is complete. Working on outside, addressing window seals that are leaking.

Commissioner McLean asked that we check into what the houses looked like when they were built, she believes that the lattice should stay on the building.

- Fish Cleaning Station: Waiting for final inspection, need to build cover and put post on backside for facet.
- Bridge: The Dalles Bridge Crew is here fixing the expansion joint on the bridge.
- Working on putting together new picnic tables.
- Will be hiring seasonal park maintenance mid-June.
- Beach Lights: Waiting on final inspection. Need to repair paving.

Commissioner Lee stated that the Beach Lighting project was accelerated because of the Moth World Championship's coming to Cascade Locks in August.

- **Anna Tompkins: RARE**

Mountain Bike Trail Plan

- IMBA and Alta Planning working in the field: GPS trail corridor alignments, draft of trail routes, public meetings and create GPS track log for the USFS, POCL and City.
- Attended and gave a presentation on the Bike Trail to the Historic Columbia River Highway Advisory Committee meeting held today in Cascade Locks. They are supportive of the Bike Trail.

Sail Park

- WH Pacific had meeting with Bill Symes of the CGRA. According to Symes the existing slope (1' drop to every 10') is fine however; a flatter slope (1' drop to every 20') will be functional as well. Once a consensus on the slope is reached for the shoreline, the next step is laying out preliminary plans. The Port will share any approved plans with CGRA.

Fish Cleaning Station (FCS)

- A completion report and final reimbursement sent to ODFW first week of June and a shelter over the fish cleaning station will be added later this summer.

Historic Building Preservation

- Attention to the outside of the Community Center will begin this week. Major improvements will be focused on the back porch, gutters, trim and the West wall and will be ongoing all summer.

Marine Park Landscape Design

- Local Government Grant Planning Application received 9 total small planning grants, will not have to make presentation before OPRD board. Funds awarded July 16th.

Oregon Emergency Jobs Program-Waiting for final approval through State Government.

- Oregon Emergency Jobs Program (OEJP) submitting proposal for 3 minimum wage paying jobs for the restoration and enhancement of the Marine Park and public property.

Newsletter

- The newsletter is done and been mailed.

RARE Activities

- Life after RARE: June 11, 2009 Portland State Univ.

Miscellaneous Community Activities

- Sternwheeler Days meetings

Kristi Bengtson: Administration/Marina:

- Calendar: Next Commission meeting June 18th, 2009 -Budget Hearing, and GM Review in Executive Session. Chuck is out on vacation until June 15th, 2009.
- This weekend there is a Trail Skills College in Marine Park, put on by the Pacific Crest Park and Friends of the Gorge. They have 200 people registered and have rented all the facilities in the park. They will be tent camping on Thunder Island.
- Cascade Locks Graduation is Saturday.
- Memorial Weekend was successful at the Marina. Had a yacht club from Camas stay at the visitor dock.

- b. GM Report: Chuck Daughtry-** on vacation.

VII. RECESS/ADJOURNMENT

Commission President Lee adjourned the Regular meeting at 7:50 pm.

Submitted by Kristi Bengtson