

Port of Cascade Locks

The Port of Cascade Locks Commission Meeting was held June 18, 2009 at the City Hall Council Chambers, Cascade Locks, Oregon.

Prior to the start of the meeting there was cake and punch served in honor of outgoing Commissioner Marva Janik.

- I. **Meeting called to order/Pledge of Allegiance:** Commission President Lee called the meeting to order at 7:20 pm.
- II. **Roll Call:** Commissioner Lee, McLean, Caldwell, Woosley and Janik.
 - a. Others Present: Pat Albaugh, Anna Tompkins, Mary Hutton, Dale Davis, Jesse Groves, and Don Haight
- III. **Modifications, Additions to Agenda:** None
- IV. **Items from the Floor:**
 - a. **General Public:** No Comments

- b. **Commission-Presentation of Plaque to Commissioner Janik:**

Commissioner Lee stated that this is the last meeting for Commissioner Marva Janik. A plaque was presented to Commissioner Janik in recognition of her four years on the Port Commission and thanking her for her service.

Commissioner Janik gave a closing speech thanking the community and Port for the opportunity to be on the board. She reflected on the years of hard work and time put into every project, and though things take time she is content with the progress made and excited about the new projects to come. In closing would like to congratulate the men and women serving on the board and their dedication to the community.

- c. **Government Officials:** Nothing

- V. **Consent Agenda Approval** (Consent Agenda may be approved in its entirety in a single motion. Items are considered routine. Any Commissioner may make a motion to remove any items from the Consent Agenda for individual discussion).
 - a. **Approval of Minutes:** Budget Meeting- June 4th, 2009 & Regular Meeting June 4th, 2009.
 - b. **Approval of Bills dated June 18th, 2009 in the amount of \$146,733.86**
 - c. **Approval of My 2009 payroll in the amount of \$51, 008. 27**

COMMISSIONER WOOSLEY MADE A MOTION TO APPROVE THE CONSENT AGENDA. COMMISSIONER CALDWELL SECONDED THE MOTION. Motion passed unanimously by Commissioners Lee, McLean, Caldwell, Woosley and Janik.

- VI. **Old/New Business**

- a. **Resolution 2009-2 “A Resolution by the Port of Cascade Locks Port Commission adopting the 2009-2010 Budget, Making Appropriations, and Imposing Tax for Year 2009-2010.”**

COMMISSIONER WOOSLEY MADE A MOTION TO APPROVE RESOLUTION 2009-2 BY TITLE. COMMISSIONER CALDWELL SECONDED THE MOTION. Motion passed unanimously by Commissioners Lee, McLean, Caldwell, Woosley and Janik.

- b. Resolution 2009-3 "A Resolution transferring allocations within the 2008-2009 Budget.

COMMISSIONER JANIK MADE A MOTION TO APPROVE RESOLUTION 2009-3. COMMISSIONER MCLEAN SECONDED THE MOTION. Motion passed unanimously by Commissioners Lee, McLean, Caldwell, Woosley and Janik.

c. Staff Reports

- **Pat Albaugh: Finance Department**
 - Financial Report: \$300,000 up from last years spending.
 - Bridge tolls up and especially extra trucks crossing the bridge.
 - Mountain Bike Trail.
- **Dale Davis: Maintenance Department**
 - Fish Cleaning Station up and running, has had lot of use and good feedback.
 - Routine clean up and maintenance preparing for Sternwheeler Days.
 - Pavilion doors: Received permitting for having doors on the Pavilion reversed to meet fire code. The work will begin next week and take on week to complete.
- **RARE Tompkins**
 - Mountain Bike Trail Plan: IMBA and Alta Planning working in the field: GPS trail corridor alignments, draft of trail routes, public meetings and create GPS track log for the USFS, POCL and City.
 - Sail Park: Once a consensus on the slope is reached for the shoreline, the next step is laying out preliminary plans. Meeting Scheduled for Tuesday June 30, 2009.
 - Fish Cleaning Station (FCS): Project Completed. Grant reimbursement and Project Completion Report sent Tuesday June 7, 2009 to ODFW
 - Historic Building Preservation: Attention to the outside of the Community Center will begin this week. Major improvements will be focused on the back porch, gutters, trim and the West wall and will be ongoing all summer.
 - Marine Park Landscape Design: Local Government Grant Planning Application received 9 total small planning grants, will not have to make presentation before OPRD board. Funds awarded July 16th

- Oregon Emergency Jobs Program (OEJP): Oregon Emergency Jobs Program (OEJP) submitting proposal for 3 minimum wage paying jobs for the restoration and enhancement of the Marine Park and public property.
- Selection Committee to meet June 16, 2009.
- Beach Lighting Project: Project Completed.
- Newsletter: Completed all mailing, extra newsletters available at the Port Office.

d. Monthly Calendar: None

VII. Recess/ Adjournment:

Commission President Lee recessed the regular meeting at 7: 42 pm took a break.

Commission President Lee called the Executive Session to order under ORS 192.660 2(i) Performance Evaluation General Manager and ORS 192.660 2(e) Real Property Negotiations at 7:49 pm

- Discussion of Performance Evaluation of General Manger
- Discussion of property transactions

Commission President Lee adjourned the Executive Session and returned to the Regular meeting at 8:00 pm.

Commission President Lee stated that GM Daughtry was unable to attend the meeting due to his mothers passing. Commission President Lee stated that according to his contract the Commission does an annual review of his performance and may award a bonus annually.

COMMISSIONER WOOSLEY MADE A MOTION TO AWARD GENERAL MANAGER CHUCK DAUGHTRY A \$4000 BONUS FOR THE CONTRACT YEAR 2008-2009 FOR HIS PERFORMANCE EVALUATION. COMMISSIONER JANIK SECONDED THE MOTION. Motion passed unanimously Commissioner Lee, McLean, Caldwell, Woosley and Janik.

Commission President Lee adjourned the meeting at 8:02 pm.

Submitted by Anna Tompkins