

Port of Cascade Locks

The Port of Cascade Locks Commission Meeting was held February 19th, 2009 at the City Hall Council Chambers, Cascade Locks, Oregon.

I. Meeting called to order/Pledge of Allegiance: Commission President Lee called the meeting to order at 7:10 pm.

II. Roll Call: Commissioner's Lee, McLean, Caldwell, Woosley & Janik were present.

Others present: General Manager Chuck Daughtry, Port Attorney Jerry Jaques, Staff: Kristi Bengtson, Pat Albaugh, RARE Anna Tompkins & Dale Davis. Sue Ryan, Gyda & Don Haight, Scott Sullenger, (ELS, Inc: Peter Tuck, Francis Naglich, Andrew Jansky), (HDJ Design Group: Shane Phillips, Kent Snyder, Thomas Lonergan, Gregory Jellison), (WHPacific: Daniel Boultinghouse) & Camera Operator Betty Rush.

III. Modifications, Additions to Agenda: Discussion on canceling or rescheduling March 5th, 2009 Commission Meeting.

Items from the Floor:

a. General Public: N/A

b. Commission: Commissioner Lee stated that he appreciates the Commission's consent for GM Daughtry to work with one of the committees regarding the closing of the Cascade High School. Commissioner Lee thanked the City Council for approving the scoping for the downtown plan, stating that he and Commissioner Janik would be going to Washington DC to lobby for this City project and Port projects. Commissioner Lee stated that the Port has been very successful in obtaining Federal money for Cascade Locks projects.

c. Government Officials: N/A

IV. New Business: Engineering Presentations for Beach Expansion project:

a. Ecological Land Services, Inc: Francis Naglich, Principal (ELS) started by reviewing the credentials of the project team-Ecological Land Services, Inc, Olson Engineering, Inc, Flowing solutions, LLC, & Northwest Hydro, Inc. (handout). Mr. Naglich then discussed the Project Approach, Permitting Challenges and Solutions. Peter Tuck, Principal (Olson Engineering Inc.) & Andrew Jansky (Flowing Solutions) discussed General Scope Challenges and Potential Resolutions. Mr. Naglich discussed budget and their ability to assist in finding funding sources for construction. Question and answer session.

Commissioner Lee declared a break at 7:45 pm. Commissioner Lee reopened the meeting at 7:50 pm.

b. HDJ Design Group: Greg Jellison, Principal, HDJ introduced the "Project Team" - Shane Phillips, Kent Snyder & Thomas Lonergan.

Project engineer Shane Phillips reviewed a project that he worked on at the Port of Anacortes. Phillips then reviewed different alternatives that would work at the Port's beach area.

- Alternative 1- Detached Rock Breakwaters
- Alternative 2 – Jetty Extension
- Alternative 3 –Beach Fill
- Discussion on permitting

- Discussion on Multi-use Public Trail
- Review of proposed tasks
- Discussion on maintenance of detached breakwaters

Commission question and answer session.

Commission President Lee declared a break at 8:25 pm. Commission President Lee reopened the meeting at 8:30.

- c. **WHPacific:** Daniel Boultinghouse, PE, Project Manager & Andrew Jansky -Flowing Solutions. Boultinghouse stated that he believes that the starting point for the process would be the surveying, both bathometric and on-land survey, coordination with the railroad, an initial biological assessment, and getting the permitting questions answered. Meeting with Port representatives and discussing alternatives and vision. Then producing a design that the Commission and Community want, a design that works, and is affordable. Boultinghouse stated that they also have a staff person to provide grant writing if needed. Jansky stated that the project is fairly simple, on fresh water, and that we just need to get a design and work with the permitting agencies. Jansky stated that he has lots of experience working on the Columbia River and with the local agencies. Determine the process, collect the information, develop a concept, do a preliminary design, and work on the permitting.

Commission question and answer session.

Commission President Lee declared a break at 8:55 pm. Commission President Lee reopened the meeting at 9:03 pm.

Commission discussed and evaluated all three proposals.

COMMISSIONER CALDWELL MADE A MOTION TO AWARD THE CONTRACT FOR THE FINAL DESIGN & PERMITTING OF THE BEACH EXPANSION PROJECT TO WHPACIFIC. COMMISSIONER JANIK SECONDED THE MOTION. ROLL CALL: COMMISSIONER LEE-YES, MCLEAN -YES, CALDWELL - YES, WOOSLEY -NO, JANIK - YES. MOTION PASSES.

Commissioner Woosley stated that she voted no because she felt the first group had more experience with water bodies in and around Hood River & Stevenson.

V. Items from the Floor: Already addressed earlier in the meeting

- General Public:** N/A
- Commission:** N/A
- Government Officials:** N/A

VI. Consent Agenda (Consent Agenda may be approved in its entirety in a single motion. Items are considered routine. Any Commissioner may make a motion to remove any item from the Consent Agenda for individual discussion).

- a. Approval of Minutes: February 5th, 2009.
- b. Approval of Bills dated February 19^h, 2009 in the amount of \$83,283.31.
- c. Approval of January 2009 payroll in the amount of \$49,086.84

COMMISSIONER WOOLSEY MADE A MOTION TO APPROVE THE CONSENT AGENDA. COMMISSIONER CALDWELL SECONDED THE MOTION. Motion passed unanimously by Commissioners Lee, McLean, Caldwell, Janik & Woosley.

VII. Old/New Business:

a. Appoint Budget Committee Members:

Commission President Lee stated that they received 5 letters of interest for four positions', he thanked the community for their interest.

COMMISSIONER WOOSLEY NOMINATED NANCY RENAULT TO FILL THE REMAINDER OF THE THREE YEAR TERM ENDING DECEMBER 2009. COMMISSIONER CALDWELL SECONDED THE NOMINATION. Motion passed unanimously by Commissioners Lee, McLean, Caldwell, Janik & Woosley.

COMMISSIONER LEE NOMINATED DON HAIGHT FOR A THREE YEAR TERM ENDING IN DECEMBER 2011. COMMISSIONER CALDWELL SECONDED THE NOMINATION. Nomination passed unanimously by Commissioners Lee, McLean, Caldwell, Janik & Woosley.

COMMISSIONER JANIK NOMINATED KEN WITTENBERG & SUE RYAN FOR THE REMAINING THREE YEAR TERMS ENDING IN DECEMBER 2011. Nomination passed unanimously by Commissioners Lee, McLean, Caldwell, Janik & Woosley.

b. Approve bid for installation of boarding floats for boat launch dock projects:

Staff recommends awarding contract for installation to low bidder – Snyder Construction in an amount not to exceed \$5,450.

- Snyder Construction: \$ 5,450
- Civil Construction: \$ 5,875
- Diamond N Construction: \$ 7,800
- Crestline Construction: \$ 8,000
- Carter & Company: \$16,560
- Betz Construction: \$19,625

COMMISSIONER MCLEAN MADE A MOTION TO AWARD BID AND ISSUE CONTRACT TO SNYDER CONSTRUCTION FOR THE INSTALLATION OF THE BOARDING FLOATS AT THE BOAT LAUNCH IN AN AMOUNT NOT TO EXCEED \$5,450. COMMISSIONER JANIK SECONDED THE MOTION. Motion passed unanimously by Commissioners Lee, McLean, Caldwell, Janik & Woosley.

Staff Bengtson stated that on Friday, February 27th staff and commission are invited to tour the Willamette Sailing Club, Lauralee Symes (CGRA) is the executive director, anyone wishing to attend please let Bengtson know.

c. **Discuss/Approve Presentations for Engineering for Beach Expansion project:** This item addressed earlier in the meeting.

d. **Staff Reports:**

• **Dale Davis: Maintenance Department:**

- Thank you to the City Light crew for putting lines up for a temporary fix to the light problem at the tollhouse roadway.
- SDAO Risk assessment, correcting items.
- Repaired the broken chute on slide.
- Continuing to pressure wash the Bridge of the Gods.
- Working on the design for lighting at the beach parking lot. Will go out to bid for project.

Commissioner Janik mentioned that the “Bridge of the Gods Sign” was not lighted. Staff Davis stated that is part of an old electrical system that we are currently looking to upgrade.

• **Pat Albaugh: Finance Department:**

Albaugh stated that he feels like we are back in the sternwheeler times, and that February is not looking good either. Albaugh stated that we have basically lost all the gain from past 12 months. Albaugh stated that the Bridge traffic is increasing.

- Albaugh stated that in January the Bridge number are up and it breaks an 11-month decline trend.

Other items:

- PERS presentation this week for staff.

Commissioner McLean asked for explanation of the \$11,000 payment to PERS. Staff Albaugh stated that anytime a past employee makes an inquiry about their PERS account with PERS they do an audit. What we’ve found is in the past what the Port considered a PERS employee is not what PERS considered a PERS employee, therefore we are having to pay plus interest back to PERS.

- Audits RFP’s (request for proposals) have gone out, advertised exclusively in the Gorge area and Daily Journal of Commerce.
- Bridge is down two staff persons.

• **Anna Tompkins: RARE**

DC Packet:

- Putting together packet of Port projects to present during trip to DC.
- Working with Parametrix and City of Cascade Locks for detailed summary and designs.

Mountain Bike Trail Plan

- IMBA and Alta Planning + Design submitted RFP for Mountain Bike Trail Master Plan and Design. Total cost \$27,441 tentative timeline would be 3 months to complete.

GM Daughtry stated that he contacted the City and County for support. The County may be able to assist with in-kind work not cash and CA Seeger suggested that I approach the City Tourism. Daughtry stated that he attended

the tourism meeting earlier tonight and will submit an application for funds. Reduced scope of work to \$9,000.

Fish Cleaning Station (FCS)

- 5 contractors have picked up our bid packet for the installation of the FCS, bids are due February 23rd. Bids will include laying of cement slab, plumbing, sewer and electrical connections. Project will be completed 60 days from start.

Historic Building Preservation

- Porch project is complete according to Joy Sears. Been in contact with Kimberly Dunn for reimbursement of grant funds.

Marine Park Landscape Design

- Waiting on reply from Karen Johnson.

RARE Activities

- Training February 15 & 16: Grant writing, GIS and meeting facilitation

Miscellaneous Community Activities

- Town hall meeting (2-10-09)
- Tour Fire Hall with Kurt Mueller (Appraiser) 2-09-09
- Various community meetings with Nestlé Waters

e. GM Report: Chuck Daughtry

ECLI-

- Meeting scheduled in ODOT Region 1 Headquarters for Friday, Feb. 20th at 11am to discuss decision matrix on ECLI. **Meeting rescheduled to Monday, February 23rd, 2009.** Options are limited to keeping ECLI open with a merging lane or closing ECLI. Criteria include safety, travel time and operations. Marc Butoric stated that ODOT and Kittelson agree that the relative safety of the two alternatives is equivalent, meaning that closing ECLI, will not result in increased safety for the traffic system including the local system.
- Hal Hiemstra spoke with Congressman Walden about the proposed closure of ECLI. Walden will contact Matt Garrett to discuss keeping ECLI open.

NESTLE:

- They rented a building in Cascade Locks. Attended several meetings with community members and elected officials to discuss water bottling details with Nestle representatives.
- Arranged and attended meeting with CA Seeger and Larry Toll of Tennison Engineering of The Dalles to discuss how to strategize the securing of water to accommodate the Nestle proposal. Larry is a retired Water master for our region. Offered to share the cost of Mr. Toll's services to work on the Nestle proposal in an amount not to exceed \$2,500.
- Meeting with Michelle of Ball Janik to bring her up to speed on the Nestle proposal and seek her advice on how to encourage the State of Oregon to do more to help make sure Nestle locates in Cascade Locks.

CLOSURE OF CASCADE LOCKS HIGH SCHOOL:

- Received call from Senator Metsger asking about how the community meeting on the school closure went. I said that we had about 150 people in attendance. I told him there were a number of committees established including one looking at overturning the school board decision, one that is looking at creation of a new school district, and one that is looking at a charter school option. Senator Metsger said that he plans to talk with Pat Evenson-Brady about some options to closing the school.

- Will attend meeting with Pat Evenson-Brady scheduled at Jerry Jaques office on Wednesday, Feb. 18th to discuss charter school options. Tanya Muilenburg is heading up the committee.
- Contacted Steve Waste at the USGS Fishery in Cook, Washington about their possible relocation to Cascade Locks and the opportunity to work with a charter school focused on fishery issues. Feds may approve up to 3 million to upgrade relocate.
- Filling out application for Charter School, Alumni James Kolman is a great writer and has made a huge difference.

BEACH IMPROVEMENTS:

- Submitted funding request for FY10 to Congressman Walden for \$750,000 for construction of new jetty, extension of existing jetty and 1,000 feet of beach expansion.
- Tour of Willamette Yacht Club tentatively scheduled for Friday, Feb. 20th at noon. Kris will reschedule due to conflict.

MARINE PARK ENTRANCE PROJECT:

- Toured old fire station property with appraiser, City, and Port representatives (including Commissioner Lee). Appraisal is moving ahead and we are expecting preliminary report next week.
- Met with engineers from W&H Pacific, Parametrix and ODOT HCRH staff to discuss how to marry the marine park entrance project with the downtown plan. Expecting cost estimates for the entire combined project from the engineers no later than Feb 23rd for inclusion in our PNWA Mission to Washington materials.

MISCELLANEOUS

- Discussion on Strategic Planning Session topic of moving Administration office to F/B warehouse to restore House 2. Staff Albaugh has met with one architect and for estimate of design services. Commission requested three quotes.

COMMISSIONER JANIK MADE A MOTION TO CANCEL THE MARCH 5TH, 2009 COMMISSION MEETING. COMMISSIONER CALDWELL SECONDED THE MOTION. Motion passed unanimously by Commissioners Lee, McLean, Caldwell, Janik & Woosley.

VII. RECESS/ADJOURNMENT

Commission President Lee recessed the Regular Meeting at 10:45 pm and entered into Executive Session under ORS 192.660 2 (e) –Real Property Negotiations and ORS 192.660 2 (f) -Exempt Documents.

- Discussion on Warm Springs Lease Agreement & SDS Land Agreement.

Commission President Lee adjourned the Executive Session at 11:05 pm.

Commission President Lee adjourned the Regular meeting at 11:06 pm.

Submitted by Kristi Bengtson