

Port of Cascade Locks

The Port of Cascade Locks Commission Meeting was held December 4th, 2008 at the City Hall Council Chambers, Cascade Locks, Oregon.

I. Meeting called to order/Pledge of Allegiance: Commission President Lee called the meeting to order at 7:05 pm.

II. Roll Call: Commissioner's Lee, McLean, Caldwell & Janik were present. Commissioner Woosley arrived at 7:20 pm.

Others present: General Manager Chuck Daughtry, Port Attorney Jerry Jaques, Staff: Kristi Bengtson, Pat Albaugh, RARE Anna Tompkins. Also present: Camera operator Betty Rush.

III. Modifications, Additions to Agenda: Commission President Lee added the following to the agenda:

- Staff report from Kristi Bengtson

IV. Items from the Floor:

a. John L. Scott Real Estate: GM Daughtry stated no one would be at the meeting from John L Scott, both Elaine and Don had conflicts. GM Daughtry stated that he is not happy with the level of service he is seeing from the agency. GM Daughtry stated that he feels there is a lack of effort; he also stated that he would be meeting with Elaine Johnson next week to discuss. GM Daughtry stated that he would come back with a recommendation at the next meeting; we may need to market with a larger commercial firm.

Commissioner Caldwell stated that she appreciated the Port trying to work with a local firm, but feels that it is now time to step up, perhaps working with a larger firm.

b. General Public: No comments

c. Commission: Commissioner Janik commented that the Bridge Christmas decorations looked great.

Commissioner Caldwell asked about the accident on the bridge. GM Daughtry stated that Albaugh would address in his report.

d. Government Officials: No comments

v. Consent Agenda (Consent Agenda may be approved in its entirety in a single motion. Items are considered to be routine. Any Commissioner may make a motion to remove any item from the Consent Agenda for individual discussion).

a. Approval of Minutes: November 19, 2008

b. Approval of Bills dated December 4th, 2008, in the amount of \$ 47,080.72

COMMISSIONER JANIK MADE A MOTION TO APPROVE THE CONSENT AGENDA. COMMISSIONER MCLEAN SECONDED THE MOTION. Motion passed unanimously by Commissioners Lee, McLean, Caldwell, Janik & Woosley.

VI. Old/New Business

a. Staff Reports:

- **Pat Albaugh: Finance Department**

- Friday evening a car hit the guardrail on the bridge and did not stop. Someone saw the accident and call it in. Person was arrested they have insurance. Waiting for The Dalles Bridge crew to come out and give us an estimate.
- Working on Insurance renewals.
- Patty Jo Barnes has retired (again) from the Bridge Manager position. We will be absorbing the duties within the office, and bridge.
- Revising employee manuals to comply with changes in the law.
- Setting up wireless and telephone service for the pavilion.
- Auditor in the office next week.
- RFP's for new audit service in December
- SDAO will be conducting another safety audit and incident report training.

- **Anna Tompkins: RARE**

Sail Park

- Final Engineering and Permitting Request for SOQ published on Tuesday Nov 25 in the Daily Journal of Commerce.
- Received 11 requests for information so far.

GM Daughtry suggested that once they get the SOQ in the office that he, Anna and Scott Keillor will get together, put a short list together, and then review with the Commission.

Mountain Bike Trail Plan

- Cycle Oregon Fund: After deliberation with Chuck, Tim and Pat, it was decided that the period in which the Cycle Oregon will award the grants (May 2009) is the desired time to have the Master Plan completed.
- Request funding for Master Plan from City Tourism and County
- Master Plan will go out for bids-currently writing RFP (Request for Proposal)
- Found source for possible funding for Skills Park.

GM Daughtry stated that he sent a letter to the Forest Service requesting a letter of support, has yet to receive. GM Daughtry stated that he has left messages, with no return call.

Fish Cleaning Station

- Met with Dale and working on site plan and permits
- Project needs to be completed by June 30, 2009

Historic Building Preservation

- Porch is restored-waiting on bids for roofing

SDAO Safety Grant

- Request matching grant for installing roadway lights around the beach parking lot
- Grant due January 19, 2009

Marine Park Landscape Design

- Contact: Karen Johnson at the Arts and Architecture Department of the University of Oregon
- Compiled factsheet, pictures and maps for Karen to send out to Landscape Architecture faculty and Community Planning Workshop team.

OSMB:

- Met with them regarding updates to restroom at boat launch.

RARE Activities

- December Training at University of Oregon Dec 15-16

Miscellaneous Community Activities

- Action Team Meeting 11/20/2008

Kristi Bengtson: Marina & Marine Park

- Marina Rates will raise 5 % for 2009, still in line with Hood River.
- Implementing a fee and application to be on the waiting list. \$50/fee.
- Met with the OSMB (Oregon State Marine Board) they will be providing the RFP for the replacement of the floating dock project. Still awaiting permit from Corp of Engineers.
- Met with OSMB regarding update to restroom at boat launch. OSMB suggested that we put together a scope of work, get a cost and apply for a grant for Round Three.

- **GM Report: Chuck Daughtry**

BEAR MOUNTAIN:

- Met with Bob Sourek regarding additional temporary agreement for storage. Need to stake out lease lines, will have surveyor on property next week.

WARM SPRING/CASCADE LOCKS CASINO RESORT

- We are close to having an agreement with the Warm Springs for a lease, land purchase options, and easements ready for presentation to the entire Commission for consideration.
- Working with Scott Keillor and Jerry concerning language in SDS agreement and Tribes agreement on Port's ability to dedicated private streets for public use.
- Will resolve street name issue. (Sometime ago Cramblett way was changed to Industrial Park Way, we have no record of the change).

GM Daughtry stated that on Friday, November 21st, the Port received an email copy of a letter from ODOT addressed to Ed Manion of the Warm Springs denying a design exception for East Cascade Locks Interchange. This denial was issued even though the Warm Springs had not submitted an official request for a design exception and ODOT had promised a "technical workshop" with the City, County and Port to review the data.

The ODOT letter is signed by Tamira Clark, ODOT Technical Center Manager and contains a number of factual errors concerning the impacts on Forest Lane of closing ECLI. ODOT has consistently stiff-armed the local community throughout this process and they continue to refuse and engage us in any meaningful discussions concerning the impacts on Forest Lane. ODOT has chosen to hide behind their standards instead of working with us in a collaborate way. One of the major frustrations with the process is that ODOT has not allowed the community to

participate in the discussion of this decision. We were told early on that any design exception had to be submitted by the BIA.

Under some pressure from the State, ODOT later allowed the Warm Springs to submit a design exception, and then agreed to meet with the local communities. After the Warm Springs spent an additional \$60,000 in gathering data for a design exception ODOT cut the legs out from under the process and then issued this letter. The ODOT letter effectively halted any avenues for further discussion with ODOT and my understanding is that the decision cannot be appealed within ODOT.

We have asked our lobbyist, Michelle Giguere of Ball Janik to appeal directly to the Governor. Additionally, the Warm Springs lobbyist, Len Bergstein, is making a similar appeal. We are asking that the Governor have Matt Garrett, Director of ODOT, retract the letter and have ODOT honor their commitment to meet with representatives of the local community and discuss the impacts to Forest Lane from closing ECLI. We are uncertain if we will be successful in securing such a meeting and we are uncertain that the results of such a meeting will be satisfactory.

We have clearly communicated to all parties that the closure of ECLI jeopardizes community support for the project. The Port sent a press release to the Hood River News.

Commissioner Caldwell stated that she is very disappointed with ODOT, stating that we need a meeting with the Governor.

GM Daughtry stated that we also have to work through the IAMP process, and if we are not successful, we will have to go back to the community to discuss other options.

BEACH IMPROVEMENTS

- Anna has published request for Statement of Qualifications for the beach improvements.
- Don Haight has volunteered to do more improvement on the beach. Need to send City a brief description of the project for permitting.
- Received final paperwork for grant.

MARINE PARK ENTRANCE PROJECT

- Waiting for UPRR review of project.
- Need to set up meeting with City to secure rights to old fire hall property immediately upon receipt of UPRR approval

MISCELLANEOUS

- Staff will replace vacant Maintenance position in January 2009.
- Hal Hiemstra will be in Cascade Locks next Thursday, meeting with him and Bernard. All Commission expressed interest in attending. Staff Bengtson to schedule a joint City/Port meeting with Mr. Hiemstra.
- Meeting with SDS on Monday.
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- Commissioner Woosley apologized for being late and not being able to comment during the commission item on the agenda. Commissioner Woosley stated that during City Council meetings, citizens have spoken about the Port, and she would encourage those citizens to come to a Port Commission meeting and comment.
- GM Daughtry stated that they have been receiving comments regarding the poor quality of the sound system in council chambers. Commissioner Lee suggested we look into setting up the pavilion to broadcast our meetings. Staff Albaugh will look into the broadcasting live idea.

c. Monthly Calendar

- Potlatch Marj Stubbs is retiring, potluck party for her on December 18th, 2008.
- OPB has a great show on the Gorge
- Amazing Race featuring a zip line on the bridge airs Sunday night, December 7th, 2008.
- Festival of Lights Sunday, December 7th, 2008 City Hall.
- Great Columbia River Exhibit of the Portland Art Museum.
- The new Movie Twilight features the Bridge of the Gods.

VII. RECESS/ADJOURNMENT

Commission President Lee adjourned the Regular meeting at 8:20 pm.

Submitted by Kristi Bengtson