

PORT OF CASCADE LOCKS

The Port of Cascade Locks Commission Meeting was held May 17th, 2007 at City Hall Council Chambers, Cascade Locks, Oregon.

I. MEETING CALLED TO ORDER/PLEDGE OF ALLEGIANCE: Commission Vice President Woosley called the meeting to order at 7:05 pm.

ROLL CALL: Commissioners Lee, McLean & Janik. Commissioners Woosley & Caldwell were excused.

Present:

Staff: Attorney Jerry Jaques, Kris Miller, Pat Albaugh, Dale Davis & Nick Kraemer.

Others: Phyllis Thiemann, Robert Warden & Betty Rush.

II. Modifications, Additions to Agenda by Staff: None

III. Items from the Floor:

- a. **General Public:** Robert Warden, Cascade Locks resident started to speak about his neighborhood and the dust problems. He discovered that he was at the wrong meeting; he thought it was a City Council meeting.
- b. **Commission:** Commissioner Lee stated that he would be attending a meeting next week with Commissioner Janik and GM Daughtry at the ODOT offices in Portland. Meeting is to review technical information concerning the impacts of the proposed new interchange on the local transportation system, focusing on the closure of the East Cascade Locks Interchange.
- c. **City of Cascade Locks:** No comments.

IV. Consent Agenda (Consent Agenda may be approved in its entirety in a single motion. Items are considered to be routine. Any Councilor may make a motion to remove any item from the Consent Agenda for individual discussion.)

- a. Approval of Minutes: Regular Meeting date May 3rd, 2007
- b. Approval of Bills dated May 17th, 2007 in the amount of \$51,677.34
- c. Approval of April 2007 payroll in the amount of \$40,837.92

COMMISSIONER JANIK MADE A MOTION TO APPROVE THE CONSENT AGENDA. COMMISSIONER MCLEAN SECONDED THE MOTION. Motion passed unanimously by Commissioners Lee, Janik & McLean.

V. OLD/NEW BUSINESS:

a. Staff Reports:

Phyllis Thiemann (CL Event Coordinator) reviewed upcoming events and meetings attended.

- Arranged meeting with Port and IMBA (International Mountain Bicycling Association). Discussed opening local Forest Service trails for biking, and the role of the Port in assisting this development. Local IMBA office in Hood River putting together a scope of work for a feasibility study will be looking for ways to fund the study.
- Discussed plan for moving old visitor center from Bonneville Dam to Cascade Locks eastern entrance area. Stated that she has contacted a mover to look at project and quoted about \$100,000 to move to Cascade Locks, stated that she is looking for ways to fund the project.
- Continuing to work on Sternwheeler Days, July 13,14, & 15. The Rock and Gem show vendors will be participating this year.
- Continuing to work on the Festival of Nations.
- Go-Kart Races: There will be a community tent for local organizations/business's to display information.

Commissioner McLean stated that she had a nice display of the historical locks that should be displayed during these events.

Commissioner Lee reminded everyone of the Bass Tournaments taking place this weekend.

Dale Davis: Maintenance Manager reviewed the following projects:

- Thanks to everyone for the plant, flowers, cards when mother passed away.
- Put in pump for beach irrigation, need to make a cage to protect it from the milfoil. Should be running tomorrow.
- Working with City to put in utilities, sewer connection for the campground restroom.
- Park irrigation line fixed.
- Two new summer hires doing a great job.
- Center park restroom floor is done.
- Some welding on the bridge completed.

Nick Kraemer: Rare Report:

Lock Tender Homes

- Versatile Sash, Windows, and Doors and Oculus Fine Carpentry
 - Windows in.
 - Count and production of siding to be completed
- Current siding is pine and all really bad
 - Amy is working on pricing for additional cedar siding. About \$3000 for additional siding. Negotiating with her to provide labor.
- Researching SHPO CLG Program

Visitor Center Doors

Commissioner Lee asked for a recap on the problems. Kraemer reviewed. Commissioners would like some sort of compensation for all of the delays and time spent by our staff.

- Doors are in with Maintenance Department
 - Bathroom doors awaiting installation
 - Dale installed East Door
 - Another set of doors and frames were sent back
 - Replacements being treated with marine grade spar finish
- Hale Construction installed two sets and currently working on final two

Land and Water Conservation Fund: Restroom/Shower Complex

- Utilities extended to site by City
 - Complications with depth and connection
 - Maintenance working with City to complete/fix the sewer and water
 - Maintenance along with Bonney Electric will be extending electricity
- Emerick Construction Co.
 - Making steady progress
 - Most of the blocks are up and working on roof next.
 - Bomb-proof
- Working with local agencies for permitting
 - Passed plumbing inspection
 - Received permit approval from Dean Nygaard to move forward
- Keeping track of paper work to comply with state regulations and apply for grant reimbursement

Pacific Crest Trail Days

- Trying to get it back on the radar and figure out a scope
- Unfortunately didn't get the partnership with TrailLink

RARE

- Applying to Fellowships with the U of O
- Interviewed for John Yeon Fellowship

- Attended meeting with Chuck and Kristen Stallman of the Historic Columbia River Highway to finalize agreement for Commission approval to access funds for underpass design and engineering. Kristen will be helping with the RFP.
- Chuck and I met with Megan Smith from the RARE program to discuss this year's program as well as the potential to get another RARE volunteer next year. Megan said that it would be very competitive in that they have 34 community applications for 20 positions. We commented that the Port RARE position has been very successful in funding and completing projects, we are fully funded, and that since the City will not be requesting a RARE volunteer that we need one for the Port even more. Megan will let us know sometime next week if we are selected for a volunteer next year.

Commissioner Lee commented that the campground restroom/shower is a great addition to the park.

Finance: Pat Albaugh reported the following:

- **April Overview**
Revenues exceeded expenses in the month of April.
- **4/30/07 Balance Sheet**
Available funds increased during the month without an increase in Accounts Payable.
- **YTD Budget Variance Report**
Revenues continue to exceed budgeted numbers except for the grants that were budgeted but not received yet.
Expenses are below budget at this time. The variance will decrease when the campground restroom and House 3 projects are expensed.
- **Operating Statement**
Revenues exceeded expenses in the month of April. There will be some large expenditures in the next couple months as the large projects are completed (e.g. House 3 repairs and campground restroom/showers).
- AWI did not rent the Pavilion or Thunder Island in April.
- Cruise West docked at Bradford Island seven times: (3 - Spirit of '98, 4 - Spirit of Discovery). Fantasy Cruises docked the Island Spirit in the Locks twice.

GM Report: Pat Albaugh reported the following for Chuck Daughtry:

Congratulations to Kathy Woosley, Jean McLean and Tim Lee for getting reelected. Staff appreciates their time and commitment to the Port.

INTERCHANGE ACCESS

- Dwayne Hofstetter has been discussing access issues with ODOT staff concerning possibility of a variance.
- Meeting on Tuesday with ODOT and other key players.

BEACH IMPROVEMENTS

- Staff is working out agreement with the Racing Association to expand the parking area along the south side of the UPRR right of way. The CGRA has volunteered to pay for excavation equipment and an operator. The Port is lining up County dump trucks to haul the dirt away to the Industrial Park. We will work out an agreement to share the cost of the fencing.

MISCELLANEOUS

- Port Staff traveled to Centralia, Washington on May 11th with Lee Curtis and others to examine spec. maintenance buildings that the Port of Centralia Maintenance staff has constructed. This could be an option for us on the Herman Creek Site. Commissioner McLean stated that she would like to see the Port push ahead with getting that site ready.
- Cutting of shrubbery and other invasive plants at the Industrial Park has been completed by Jr. Snyder. Port will be receiving reimbursement through Oregon

Department of Forestry fuel reduction program managed by Mel Garde. We will be invoicing SDS for about 35% of the net cost.

- Dale is getting bids under the City's fuel reduction program from various contractors to clean up Herman Creek site.
- Hosted Bernard Seeger (new City Administrator) and his parents this Friday, May 11th, aboard the Sternwheeler for a dinner cruise.
- Attended Columbia River Inter-Tribal Fish Commission's annual Wy-Kan-Ush-Pum Benefit Gala this Saturday, May 12th along with Commissioners Janik & Lee and spouses.
- Will be receiving Bridge inspection soon, but they commented that the Bridge is in good shape and that the painting has held up very well.

VI. MONTHLY CALENDAR: Nothing to report

VII. ADJOURN/RECESS: Commission Vice President Lee adjourned regular meeting at 7:50 pm.

Submitted by Kristi Bengtson