

PORT OF CASCADE LOCKS

The Port of Cascade Locks Commission Meeting was held May 3rd, 2007 at City Hall Council Chambers, Cascade Locks, Oregon.

I. MEETING CALLED TO ORDER/PLEDGE OF ALLEGIANCE: Commission President Woosley called the meeting to order at 7:05 pm.

ROLL CALL: Commissioners Woosley, Lee, Caldwell, McLean & Janik.

Present:

Staff: GM Chuck Daughtry, Attorney Jerry Jaques, Kris Miller, Pat Albaugh, Nick Kraemer.

Others: Jim Bussard, Dave Meriwether, Mayor Freeborn, Dwayne Hofstetter. Sue Ryan arrived at 8:25 pm.

II. EXECUTIVE SESSION: Commission President Woosley recessed into Executive Session at 7:06 pm, under ORS 192.660 2 (e) Real Property Negotiations. Commission President Woosley adjourned the Executive Session at 8:30 pm, returned to Regular meeting at 8:40 pm.

III. Items from the Floor:

a. General Public: No comments

b. Commission: Commissioner Caldwell reported on the Oregon's Governor's Conference on Tourism she attended.

Commissioner Lee stated that the Visitor's Center & café is open.

c. City of Cascade Locks: No comments.

IV. Consent Agenda (Consent Agenda may be approved in its entirety in a single motion. Items are considered to be routine. Any Councilor may make a motion to remove any item from the Consent Agenda for individual discussion.)

a. Approval of Minutes: Regular Meeting date April 19th, 2007

b. Approval of Bills dated May 3rd, 2007 in the amount of \$45,068.61

COMMISSIONER LEE MADE A MOTION TO APPROVE THE CONSENT AGENDA. COMMISSIONER JANIK SECONDED THE MOTION. Motion passed unanimously by Commissioners Woosley, Lee, Caldwell, Janik & McLean.

V. OLD/NEW BUSINESS:

a. Approval of Resolution 2007-2 – "A Resolution Adopting Rules for Disposal of Sternwheeler Columbia Gorge surplus Personal Property. "

GM Daughtry explained that AWI (Spirit) has invested thousands of dollars on the Sternwheeler and Visitor Center renovations. The Port wishes to encourage AWI to maintain the Sternwheeler in excellent operating condition and to replace Sternwheeler personal property, as needed. Daughtry stated that the Port wish's to establish a procedure for disposition of Port owned Sternwheeler surplus personal property AWI has removed from the Sternwheeler.

Port Attorney Jaques stated that any Port surplus property removed from the Sternwheeler by the Port or by AWI may be disposed of by the General Manager in accordance with Section 1.6 of Exhibit A to Port Resolution 2005-9, now in effect or as may hereafter be amended.

Excerpt from Resolution: The General Manager may, in the General Manager's discretion, authorize AWI to dispose of surplus Port personal property used by AWI as part of its operation of the Sternwheeler in any manner the General Manager chooses, and may further authorize AWI to retain all or any portion of sale proceeds from sale of such Sternwheeler surplus personal property. Factors that may be considered by the General Manager when deciding how to dispose

of Sternwheeler surplus personal property may include a determination whether the disposition will serve as an inducement to AWI to replace worn out or non-productive personal property used on the Sternwheeler, costs of sale, administration costs, difficulty of disposal, and other factors which may benefit the Port. The General Manager shall maintain a written record of the manner of disposal and reason selected, including the name of the party to whom the surplus property was transferred, which may be AWI.

Port Commission would like to review list, prior to disposal, but agrees that AWI should have the ability to trade in items for new items. Jaques and Daughtry to rewrite Resolution.

b. Staff Reports:

Rare Report: Kraemer reviewed his written report:

Lock Tender Homes

- Versatile Sash, Windows, and Doors and Oculus Fine Carpentry
 - Window materials completed
 - Count and production of siding to be completed
- Tarp removed/Windows delivered today
- Met with Amy McAuley from Oculus on Thursday

Visitor Center Doors

- Doors are in with Maintenance Department
 - Bathroom doors received, awaiting installation
 - 3 of 4 sets were exchanged for new doors/arrived and are being treated
 - Old doors being donated to Gorge Rebuild it

Land and Water Conservation Fund: Restroom/Shower Complex

- Utilities extended to site by City
 - Complications with depth and connection
 - Working with city to complete the extension
 - Will be extending electricity to the site at the same time
- Emerick Construction Co. visited site and had a meeting with us
 - Making steady progress
 - Plumbing roughed-in, rebar tied, and ready to pour foundation
 - Adding a Handicap accessible sidewalk that creates an ADA campsite
- Working with local agencies for permitting
 - Passed plumbing inspection
 - County approval from Dean Nygaard

RARE

- Updating Work Plan
- Applying to Fellowships with the U of O

c. GM Report: Daughtry reviewed written report:

- Hood River County, the City of Cascade Locks and the Port have agreed to obtain the services of an independent traffic engineer (Dwayne Hofstetter) to assist in evaluating options concerning the proposed closure of the East Cascade Locks Interchange, and share the costs equally. Dwayne works for David Evans and Associates. We will issue a not to exceed contract in the amount of \$5,000 for Dwayne's services.
- Contacted Peter Tuck concerning fenced storage area planning and UPRR approval process for working in the right of way. The time frame for this approval is longer than the current season. Spoke with Jarvis and Dale about the need to get the fenced storage area up as soon as possible. We are exploring different options for the location. **Update: Jarvis called today and stated that approval from railroad should happen in the next two weeks.**
- Hydroseeding has been performed and looks great. Should take about a month to germinate and grow.

- Working with Kristin Stallman of the Historic Columbia River Highway to finalize agreement for Commission approval to access funds for underpass design and engineering. Should be completed soon.
- Port Staff will be traveling to Centralia, Washington on May 11th with Lee Curtis and others to examine spec. maintenance buildings that the Port of Centralia Maintenance staff has constructed. This could be an option for us on the Herman Creek Site.
- Met with Jarvis, Pat and Peter Shames (Hood River Sand & Gravel) to tour property at the northern end of Gravel Pit Road in Cascade Locks to see if site was feasible for a sailing center.
- Wilderness Bill is being looked at again in Congress. Hal to give a report tomorrow.

VI. MONTHLY CALENDAR: Commissioner Lee stated that another Bass tournament is scheduled in Cascade Locks (May 12th & 19th).

VII. ADJOURN/RECESS: Commission President Woosley adjourned regular meeting at 9:15 pm.

Submitted by Kristi Bengtson