

PORT OF CASCADE LOCKS

The Port of Cascade Locks Commission Meeting was held Thursday, December 6th, 2007 at the City Hall Council Chambers, Cascade Locks, Oregon.

I. MEETING CALLED TO ORDER/PLEDGE OF ALLEGIANCE: Commission President Lee called the meeting to order at 7:00 pm.

II. ROLL CALL: Commissioners Lee, McLean, Caldwell, Woosley & Janik were present.

Others present: GM Chuck Daughtry, Jerry Jaques, Kristi Bengtson, RARE-Julia Babcock, Pat Albaugh, & Camera Operator Betty Rush.

III. MODIFICATIONS, ADDITIONS TO AGENDA: none

IV. ITEMS FROM THE FLOOR:

a. General Public: Nothing to report.

b. Commission: Commissioner Lee discussed the meeting he attended the Mt. Hood Economic Alliance Meeting (Wasco, Hood River & Clackamas Counties). Commissioner Lee stated that it has been identified that the three barriers to economic development are infrastructure, land use & land use restrictions and workforce including the affordable housing, training and skill set. Commissioner Lee stated that the Alliance is working to correct these issues.

Commissioner Lee stated that the review of the Needs & Issues Inventory resulted in a top- ten-infrastructure project list; Port of Cascade Locks Marine Park Entrance was in the top ten. Commissioner Lee stated that the Port & City had 7 projects ranked in the Top 20. Port projects were as follows: Marine Park Entrance, Industrial Park alternative entrance, Industrial Park warehouse & Sailing Facility. City projects were the Southbank Utility Undergrounding, the Downtown Development Phase One Implementation, & the Downtown Restroom & Visitor Center.

GM Daughtry thanked Bill Fashing for advocating for Cascade Locks; the State Legislature put this process in place. Commissioner Lee stated that Fashing did a great job representing our community.

Government Officials: Nothing to report.

V. CONSENT AGENDA (Consent Agenda may be approved in its entirety in a single motion. Items are considered to be routine. Any Commissioner may make a motion to remove any item from the Consent Agenda for individual discussion.)

a. Approval of Minutes: Regular Meeting, November 15TH, 2007.

b. Approval of Bills dated December 6th, 2007 in the amount of \$ 48,354.98.

COMMISSIONER CALDWELL MADE A MOTION TO APPROVE THE CONSENT AGENDA. COMMISSIONER MCLEAN SECONDED THE MOTION. Motion passed unanimously by Commissioners Lee, McLean, Janik, Woosley & Caldwell.

VI. OLD/NEW BUSINESS:

a. Discussion on canceling December 20th, 2007 Commission Meeting:

COMMISSIONER CALDWELL MADE A MOTION TO CANCEL THE DECEMBER 20TH, 2007 COMMISSION MEETING. COMMISSIONER JANIK SECONDED THE MOTION. Motion passed unanimously by Commissioners Lee, McLean, Janik, Woosley & Caldwell.

b. Discussion on attending the US Sailing Symposium January 9-13, 2008 in St. Petersburg, Florida.

GM Daughtry stated that he attended a meeting in Hood River regarding the summer sailing school, and there was discussion about attending the US Sailing Symposium in Florida. GM Daughtry stated that he recommends sending a Port representative to the Symposium, to gather information and possibly market Cascade Locks. We feel that we could get valuable information about other sailing venues around the US. Daughtry also stated that RARE Babcock would be in Florida during that time and would like to send her to the event as well.

COMMISSIONER MCLEAN MADE A MOTION APPROVING SENDING A PORT REPRESENTATIVE (Pat Albaugh) AND RARE JULIA BABOCK (registration) TO THE US SAILING SYMPOSIUM IN FLORIDA. COMMISSIONER CALDWELL SECONDED THE MOTION. Motion passed unanimously by Commissioners Lee, McLean, Janik, Woosley & Caldwell.

c. Approval of funding for one-half of the Sound/Recording system with Rose City Sound for City Council Chambers contingent on approval from City Council.

Staff Pat Albaugh stated that they received three bids and Rose City Sound had the best equipment for what we were looking for at this time. GM Daughtry stated that a few years ago at a Town Hall Meeting the Community's # 1 request was a better sound system for City Council Chambers. Staff recommends accepting Rose City Sound's bid contingent on the City of Cascade Locks paying ½ of the cost.

COMMISSIONER JANIK MADE A MOTION ACCEPTING THE BID FROM ROSE CITY SOUND FOR A NEW SOUND SYSTEM IN THE CITY COUNCIL CHAMBERS CONTINGENT ON THE CITY OF CASCADE LOCKS PAYING ½ OF THE BID \$5395.00. COMMISSIONER CALDWELL SECONDED THE MOTION. Motion passed unanimously by Commissioners Lee, McLean, Janik, Woosley & Caldwell.

d. Staff Reports:

Pat Albaugh (Finance Department)

- AWI (Sternwheeler) has surpassed the 1.4 million-contract amount; the Port of CL will now get an additional percentage of earnings.
- AWI (Sternwheeler) anticipates replacing the gears this winter.
- Reminded the Commission and Community that the Bridge will be closed, free crossings on Christmas Eve – Christmas Day.
- Sold 8 annual passes to date.
- Attending the US Sailing Symposium, plan on focusing on what we can do as a facility to make it better.
- Auditor will be in the office tomorrow

Rare Report – Julia Babcock

OSWB Milfoil Grant

- Met with consultants from Aquatechnex and Advanced Planning Solutions (together they treated Rock Cove)
- Applied for grant for treatment of Milfoil to take place over the summer.

2008 Recreational Trails Grant

- Letter of Intent completed and submitted November 2,2007
- Attended workshop on December 4th

SDAO Grant

- Contact SDAO about content of grant
- Due January 16,2007

Gorge Grown Network Survey Project

- Attended action committee meeting concerning Small Farmers and Farmers Markets
- Research license information through Hood River County
- Possible community garden project for Cascade Locks

Preserving Oregon Grant 2007

- Application completed and submitted November 1, 2007, awaiting decision

RARE Babcock announced that the Port of CL was awarded the \$15,000 grant from Preserving Oregon, for upgrades to the Community Center. The Port of CL will have a match of \$15,000.

b. GM Report – Chuck Daughtry

SDS/Appraisal

- Jason Spadaro, in response to a status update request from the Port, has asked for a meeting with Port Staff over the next couple of weeks. We are working a time and date that works for Jason.

BEACH IMPROVEMENTS

- Met with Jarvis Brecker and are preparing to meet with Oregon State Marine Board on January 8th, 2008 requesting that we give a presentation about sailing in Cascade Locks. Spoke with Bob Montgomery, he is on the OSMB about what to ask for at the Board meeting, his suggestion was to come and thank the Board for all the support in Cascade Locks.

UNDERPASS PROJECT

- Received scope of agreement from Parametrix, sans budget. Have reviewed scope and forwarded copies to ODOT and Commission President. Contacted Steve Maltby again this morning and left message that we are eager to receive budget.

MISCELLANEOUS

- Meeting with the Lions to share vendor information for possible sponsors for Sternwheeler Days.
- Working on contract with Chris Bernhardt for Mountain Biking proposal.
- Meeting with Dan Yates concerning business proposal.
- Filled the Carpenter position.
- Attending Oregon Leadership Summit in Portland on Monday, Nov. 30th.
- Attended MCEED Executive Board meeting. Lee Curtis has resigned from her position as Executive Director. Board authorized hiring a temporary Exec. Director. Board will explore the benefits and disadvantages of combining MCEED with MCOG (Mid Columbia Organization of Governments.)
- Meeting with Hal Hiemstra and Mark Ellsworth of the Gov. office scheduled for Dec. 10th in Cascade Locks.
- Attended Columbia River Gorge Visitors Association meeting at the Best Western.
- Maritime Services in Hood River has docks for us to look at for possible temporary beach docks. Commissioner Lee would like to go with Daughtry when he looks at the docks in Hood River.
- Megan Smith from the RARE program will be visiting next week.

c. Monthly Calendar Review:

VII. Recess/Adjournment

Commission President Lee recessed the regular meeting at 8:00pm. 15 minute break

VIII. Executive Session

Commission President Lee called the Executive Session to order under ORS 192.660 2 (e) Real Property Negotiations & 2 (f) Exempt Documents at 8:15 pm.

In Attendance: Commissioners Lee, McLean, Caldwell, Woosley & Janik. Also: GM Daughtry, Attorney Jaques, Staff Miller and Albaugh.

Discussion: Real Estate Listing Contract, SDS agreement, Dan Yates proposal & Railroad property

Commission President Lee adjourned the Executive Session at 9:15 pm and returned to regular meeting.

COMMISSIONER LEE ADJOURNED THE REGULAR MEETING AT 9:15 PM.

Submitted by Kristi Bengtson