

PORT OF CASCADE LOCKS

The Port of Cascade Locks Commission Meeting was held August 16th, 2007 at City Hall Council Chambers, Cascade Locks, Oregon.

I. MEETING CALLED TO ORDER/PLEDGE OF ALLEGIANCE: Commission President Lee called the meeting to order at 7:00 pm.

II. ROLL CALL: Commissioners Lee, McLean, & Woosley were present. Commissioner's Janik and Caldwell were excused

Others present: GM Chuck Daughtry, Attorney Jerry Jaques, Kris Miller, Pat Albaugh, RARE-Nick Kraemer & Betty Rush.

III. MODIFICATIONS, ADDITIONS TO AGENDA

No modifications or additions to agenda.

IV. ITEMS FROM THE FLOOR:

- a. **General Public:** Nothing to report.
- b. **Commission:** Nothing to report.
- c. **City of Cascade Locks:** Nothing to report.

V. CONSENT AGENDA (Consent Agenda may be approved in its entirety in a single motion. Items are considered to be routine. Any Commissioner may make a motion to remove any item from the Consent Agenda for individual discussion.)

- a. Approval of Minutes: Regular Meeting dated August 2nd, 2007.
- b. Approval of Bills date August 16th, 2007 in the amount of \$ 38,849.10
- c. Approval of July payroll in the amount of \$47,096.37

COMMISSIONER WOOSLEY MADE A MOTION TO APPROVE THE CONSENT AGENDA. COMMISSIONER MCLEAN SECONDED THE MOTION. Motion passed unanimously by Commissioners Lee, McLean & Woosley.

VI. OLD/NEW BUSINESS:

a. Staff Reports:

Nick Kraemer (RARE Report)

Kraemer stated that this is his last Commission meeting; he thanked the Port and stated that he had a great year and really enjoys the area.

Lock Tender Homes

Oculus Fine Carpentry

- All siding and windows installed
- Returning to complete finish work, is donating time to restore basement windows.
- Put together a plan for restoration on all three Lock Tender Homes
- Need to paint
- 90% of SHPO Grant Funds have been received
- Spoke with future RARE participants about grant opportunities

Visitor Center Doors

- Hale Construction
- Paid a 30% increase in price due to delays/unforeseen circumstances
- Need to formally request that Tum-a-Lum cover the extra costs
- All doors currently functioning properly, still awaiting weather striping.
- Bathroom Doors installed with keypad
- Always Quality Construction and Crown Door and Supply

Land and Water Conservation Fund: Restroom/Shower Complex

- Completed, all inspections finalized.
- Applied for Grant Reimbursement. Awaiting approval of an amendment.

Pacific Crest Trail Days

- Successful first year.
- About 35 participants. A handful of thru-hikers including Yogi.
- Big thanks to Pacific Crest Pub and PCTA and Greg Hauer for driving the bus.

Milfoil Treatment

- Researching aquatic pesticides and grants for treatment of port properties.

Commissioner Woosley asked about the single pane windows at the community center. Kraemer stated that “historical” dictates single pane, but they have a special seal on them. We also found the storm windows, which will need to be put on prior to winter.

Commissioner Lee commented that Kraemer is a credit to the program and we were fortunate to have Kraemer.

GM Daughtry stated that Kraemer did a great job for the Port. Daughtry stated that we had 6 interviews for the new RARE position and should know in about 1 week regarding the new placement.

Pat Albaugh (Finance Department)

• July Overview

July was a positive month with revenues exceeding expenses and an increase in available funds.

• July Balance Sheet

The financial position is much improved compared to last July. There are more available funds and a large reduction in debt.

• July Operating Statement

Revenues were flat and expenses were up compared to last year.

• YTD Budget Variance Report

Operating expenses were above budget for the first month since the Sternwheeler agreement due primarily to several large maintenance projects.

- AWI had one rental of the Pavilion, Thunder Island, and tent in July.

Commissioner McLean asked what Albaugh thought the reason the income was flat. Albaugh stated that the bridge was flat and with the events in the Park in July there was little income from renting park facilities.

- Albaugh stated that the Sternwheeler is projecting to reach their contract goal, which will provide us with an additional 4 %.
- Albaugh gave an update on the annual bridge passes stating that 36 passes have been sold 24 in Washington and 12 in Oregon. Average of 57 crossings per day.
- Albaugh stated that the balance sheet shows we have an increase of about \$350,000 in available funds compared to last year. Stating that the Port has had a positive cash flow all but one month. Stating that the marina will be paid off soon and then we will only have one long-term debt to pay off that being the Industrial Park.

b. Chuck Daughtry (GM Report)

DRAFT EIS

- We are planning a trip to Washington, DC the third week of September to meet with Secretary Kempthorne to lobby for the immediate release of the DEIS. The Port, City, State and Tribes will all have representatives at the meeting. Final plans should be firmed up over the next few weeks. Hal Hiemstra is coordinating the meeting. The Port asked Kristen Meirer of PNWA to work with Hal to secure a meeting with Secretary Kempthorne and perhaps attend the meeting. Skamania County will also be in Washington DC during this time and have requested that Peggy Bryan

(Economic Development Director) and Paul Pierce (Skamania County Commissioner) attend the meeting.

- The Draft EIS is currently on the desk of Carl Artman of the BIA. He is on vacation until the following week. After his return to work, the Tribes, their lobbyist, and Hal Hiemstra will meet with Mr. Artman to expedite the release of the DEIS.

SDS/Appraisal

- Scheduling a meeting with Jason and attorneys to discuss further.

BEACH IMPROVEMENTS

- Don Haight has volunteered to do some more contour grading at the eastern end of the Port beach area. This will give us a little more room on the beach and remove some blackberry bushes and rocks. There will not be a need to haul material away. Port will be responsible for equipment transportation and fuel. The Port will contact the railroad to get permission to work in the right of way.
- CGRA will be installing the no-wake buoys at the beach.

UNDERPASS PROJECT

- Received two engineering proposals for the underpass. Tim Lee, Jean McLean and I are reviewing the proposals. ODOT will then review the process and the Commission will award the project. Continuing to work out details of Intergovernmental Agreement with ODOT.

MISCELLANEOUS

- Need to write claim letter to Tum-A-Lum concerning cost overruns on the VC doors.
- Received foreclosure letter from County Assessor concerning delinquent taxes due from Greenhill Lumber on a prior lease with the Port. Pat Albaugh stated that after talking with the county, the Port paid the taxes or the property would have went into foreclosure. The Port will need to address this issue with Greenhill. Attorney Jaques will be sending a letter to Greenhill.
- We received some complaints concerning the replacement of the Disability Fishing Only sign at the Locks fishing area. The original sign had been illegally removed. After discussions with some of the effected fisherman, Oregon Department of Fish & Wildlife, and with advice from Tim Lee, we modified the sign slightly to remove some additional restrictive language that was not included in the original sign.
- Interviewed 6 RARE applicants, each for 2 hours. Nick participated in the interviews, as he was available. I am confident that we will get an excellent replacement for Nick.
- Pat, Kris and I met with Dan Yates and the rest of the Sternwheeler management to discuss how things are going. Dan was certain that they would exceed the revenue sharing point this season. We toured the facilities and made a wish list of improvements. We also toured the peninsula site at the Industrial Park and asked Dan if he knew of any potential developers.
- We need to pick a date for a commission outing on the Outrageous. Dennis suggested a Saturday or Sunday before the end of September.
Date picked was Sept. 22nd or 23rd.
- Oregon State Marine Board toured the facilities on August 13th. Staff Miller stated that they would like to help fund a new dock by the boat ramp, restroom by the boat ramp and new pump out at the visitor dock.
- Sue Ryan of the Hood River News will be writing an article entitled *“Can Sailing Do for Cascade Locks What Windsurfing Did for Hood River.”*

Commissioner McLean asked about the dock that was by the beach. GM Daughtry stated that it is the CGRA's, they use the dock for specific regattas. We had them move it back to the marina until race day. Too much of a liability for the Port. Commissioner McLean suggested that we look into something like that for the beach area.

c. Monthly Calendar: Review

Commission President Lee adjourned the meeting at 8:05 pm.

Submitted by Kristi Bengtson