

## PORT OF CASCADE LOCKS

The Port of Cascade Locks Commission Meeting was held June 7<sup>th</sup>, 2007 at City Hall Council Chambers, Cascade Locks, Oregon.

**I. MEETING CALLED TO ORDER/PLEDGE OF ALLEGIANCE:** Commission President Woosley called the meeting to order at 7:08 pm.

**II. ROLL CALL:** Commissioners Woosley, Lee, Janik & McLean. Commissioner Caldwell was absent.

**Others present:** GM Daughtry, Attorney Jerry Jaques, Kris Miller, City Administrator Bernard Seeger, RARE Nick Kraemer, Pat Albaugh, Dale Davis, Phyllis Thiemann & Betty Rush.

**III. ITEMS FROM THE FLOOR:**

**a. General Public:** Nothing to report.

**b. Commission:** Commissioner Lee stated that he has been attending the meetings with ODOT regarding the overpass issue and would like to state the GM Daughtry is doing an outstanding job representing the Port and Community. Commissioner Lee commented about a sternwheeler complaint that he was called about.

**c. City of Cascade Locks:** Bernard Seeger, new City Administrator introduced himself, stating that he is very excited about being in Cascade Locks and the Gorge.

**IV. CONSENT AGENDA:** (Consent Agenda may be approved in its entirety in a single motion. Items are considered to be routine. Any Commissioner may make a motion to remove any item from the Consent Agenda for individual discussion.)

a. Approval of Minutes: Regular Meeting dated May 17<sup>th</sup>, 2007 & Budget Meeting dated April 26<sup>th</sup>, 2007.

b. Approval of Bills dated June 7<sup>th</sup>, 2007 in the amount of \$ 172,841.62

**COMMISSIONER LEE MADE A MOTION TO APPROVE THE CONSENT AGENDA. COMMISSIONER MCLEAN SECONDED THE MOTION. Motion passed unanimously by Commissioners Woosley, Lee, McLean & Janik.**

**V. OLD/NEW BUSINESS:**

**a. Resolution 2007-3 – Adopting the 2007-2008 Budget, Making Appropriations, and Imposing Tax.**

**COMMISSIONER JANIK MADE A MOTION TO APPROVE RESOLUTION 2007-3 BY TITLE. COMMISSIONER LEE SECONDED THE MOTION. Motion passes unanimously by Commissioners Woosley, Lee, Janik & McLean.**

**b. Phyllis Thiemann-Discussion on City Visitor Center on WaNaPa.** Thiemann stated that there is an old Forest Service Building previously used as a Visitor Center located at the Bonneville Dam. It looks to be the sister building to the visitor center in Marine Park. Thiemann explained that the idea is to move the building to the new area by the cemetery that is being improved by ODOT. We are in meetings with all of the players and looking for funding opportunities to move the building. We are also discussing the long/short term maintenance & upgrades to the building. Thiemann stated that we are looking for support for the project.

Daughtry stated that the Port's interest is that when the Spirit took over the operation of the Sternwheeler, the information center pretty much went away and there is a need for that and restrooms on WaNaPa. Daughtry stated that this is a great facility and that no Port money is involved at this time, we are just looking for support and enthusiasm.

Commissioner Lee stated that he is concerned with the costs of upkeep and upgrades. Why not build a new building with the "Cascadian Theme"?

Daughtry stated that another possibility would be to look for a commercial application for part of the building. Daughtry stated that we could set up a tour of the building with any Commissioner interested. Discussion on traffic flow and impact to cemetery. Daughtry asked if there were any objections to continue to gather information. Commission consensus to continue gathering information.

**c. Staff Reports:**

**Phyllis Thiemann (CL Event Coordinator)** reviewed the following items:

- Free fishing at Bonneville Dam this Saturday, local Lions club to help with the parking.
- Continuing to meet with Oregon Crafted and develop a plan and funding opportunities to bring the event to the Gorge. May ask for letter of support from Port Commission for grant applications.
- Sharing list with Goldendale Event Coordinator
- Need more volunteers & parade participants for events happening this summer.
- June 16<sup>th</sup>, Friends of the Historic Columbia River Highway are having a bicycle ride from The Dalles to Hood River on the Historic Highway.
- New CL tourism website should go live towards the middle of the month.

**Dale Davis (Maintenance Department)**

- Continuing to work on the center park restrooms.
- Burned pile at the Industrial Park.
- Attended the 2<sup>nd</sup> series of the leadership training.
- Completing campground restrooms
- Campground sign up at entrance
- Two seasonal positions open
- Tents up next week.

Discussion on securing foot bridge to Thunder Island and vandalism on wedding platform & bench.

**Nick Kraemer (RARE Report)**

**Lock Tender Homes**

- Versatile Sash, Windows, and Doors and Oculus Fine Carpentry
- Window materials completed
- Siding materials completed
- Maintenance Staff removed siding
- Keeping track of SHPO Grant Paperwork
- Researching SHPO CLG Program

**Visitor Center Doors**

- Doors are in with Maintenance Department
  - Bathroom doors awaiting installation/hiring outside contractor
  - Dale installed East Door
- Hale Construction installed all four sets
  - Working on weather stripping
  - Keying all locks the same

**Land and Water Conservation Fund: Restroom/Shower Complex**

- Utilities extended to site by City
  - Complications with depth and connection
  - Maintenance worked with City to complete/fix the sewer and water
  - Maintenance worked with City to extend electricity
- Emerick Construction Co.
  - Should be completed
  - Finishing off Handicap accessible sidewalk
- Working with local agencies for permitting
  - Getting all inspections finalized
- Keeping track of paper work to comply with state regulations and apply for grant reimbursement

Discussion on plan for showers at Visitor Center. Daughtry stated that the Port would be renovating the restrooms this fall/winter.

**Pacific Crest Trail Days**

- Trying to get it back on the radar and figure out a scope. Will be working with Dana (PCTA) new Port tenant.

**SDAO Safety and Security Grant**

- Project completed/Monies received

**RARE**

- Applying to Fellowships with the U of O
- End of the year meeting in The Dalles
- Had conversation with them about Port projects and the need to have another RARE person in Cascade Locks.

**Pat Albaugh (Finance Department)**

- May financials, next meeting.
- Big bills list (campground restroom).
- Reviewed insurance renewal.
- Oil boom for Marina has been ordered.
- Spill kit for Marina in place on dock.

**d. Chuck Daughtry (GM Report)**

- Slide show of projects happening at the Port.
- There is a meeting scheduled next Tuesday, June 5<sup>th</sup> at ODOT Region #1 from 2-4pm to discuss the proposed closure of East Cascade Locks interchange. In attendance will be representatives from ODOT, BIA, the City, Port and County.
- **BEACH IMPROVEMENTS** – Received permission from UPRR so that we can perform additional right of way work to expand the parking area north of the tracks, and provide a permanent location for the fenced area. CGRA has arranged for excavating equipment and operator. Hood River County will provide trucks to haul dirt to industrial park, and Port will supply certificate of insurance and rebuild fence. Should happen next Monday and Tuesday.  
Commissioner Lee asked when the CGRA would be fixing up there building at the beach. Daughtry stated that they are shorthanded and looking for community volunteers to help with the building. Daughtry stated that he would speak with Jarvis.
- **CAMPGROUND SHOWERS/RESTROOMS** – John and Carol, our campground hosts, are back for the summer.
- **RARE APPLICATION DENIED** – Received notification from RARE that we have not been awarded a RARE position for the coming year. However, we have been put on a waiting list in case one or more of the selected communities are unable to provide funding or staffing.
- **HOUSE 3 (COMMUNITY CENTER) IMPROVEMENTS** – Contractor is on site and performing the job of removing the west end windows and siding.
- **PACIFIC CREST TRAIL ASSOCIATION POSITION** – Meeting next Tuesday, June 5<sup>th</sup> at 9:30 am with Mike Dawson of the PCTA. He will be introducing us to the new PCTA NW Regional Representative, Dana Berthold. Dana will be working out of Cascade Locks. The Port and PCTA will be negotiating use of office space, telephone, internet and other technical support within House #2.

**MISC:**

- Hood River Sand & Gravel is crushing rock at the Quarry over the next couple of weeks.
- We are setting up a meeting with Don Singer, Jason Spadaro, and the Port tentatively for June 13<sup>th</sup>, at 3pm, location to be determined.
- Met with Chris Bernhardt of the International Mountain Biking Association and agreed to finance a feasibility study to help develop Cascade Locks as a trail bike destination. Cascade Locks Tourism is funding ½ of the study. Daughtry stated that this study will help determine an inventory of the trails in the area. Daughtry stated that the biking industry is becoming so popular we are hoping to make CL a destination and lure biking related business's to town.

## **VI. Monthly Calendar/ Recess**

Commission President Woosley recessed regular session at 8:35 pm. Declared a 15-minute break.

## **VII. Executive Session under ORS 192.660**

Commission President Woosley called the Executive Session to order under **ORS 192.660 2(e) Real Property Negotiations at 8:45 pm.**

Those present: Commissioners Woosley, Lee, Janik & McLean. GM Chuck Daughtry, Kris Miller, Attorney Jerry Jaques, Pat Albaugh, Dale Davis, Nick Kraemer & Bernard Seeger.

Commission President Woosley adjourned the Executive Session at 9:20 pm and returned to Regular Session.

No further action taken.

Commission President Woosley adjourned the Regular meeting at 9:22 pm.

Submitted by Kristi Bengtson